B.S. Abdur Rahman

Crescent
Institute of Science & Technology
Deemed to be University u/s 3 of the UGC Act, 1956

Regulations 2021
Curriculum and
Syllabi (I & II Semesters)

B.A. (Public Policy)

REGULATIONS 2021

CURRICULUM AND SYLLABI (I & II Semesters)

B.A. PUBLIC POLICY

VISION AND MISSION OF THE INSTITUTION

VISION

B.S. Abdur Rahman Crescent Institute of Science and Technology aspires to be a leader in Education, Training and Research in multidisciplinary areas of importance and to play a vital role in the Socio-Economic progress of the Country in a sustainable manner.

MISSION

- To blossom into an internationally renowned Institute.
- To empower the youth through Quality and Value-Based Education.
- To promote Professional Leadership and Entrepreneurship.
- To achieve excellence in all its endeavors to face global challenges.
- To provide excellent teaching and research ambience.
- To network with global Institutions of Excellence, Business, Industry and Research Organizations.
- To contribute to the knowledge base through Scientific Enquiry, Applied Research and Innovation.

DEPARTMENT OF PUBLIC POLICY

VISION AND MISSION

VISION

- To educate the future leaders of society and equip them with the skills they will need to navigate a complex world. We aim to inspire our students towards an intellectual transformation while negotiating for a just and sustainable world.
- We aim to set the standard for transforming curious young individuals into people with forethought and the skills to charter their own success.

MISSION

- To contribute to society through empowerment of young minds to pursue personal and professional standards of excellence.

- To equip our students with the knowledge, creativity and problem – solving skills that can help contribute to the progression of humanity.

- We also aim to assist our students with comprehension of their own aspirations through intersection of their education, goals, values, skills and experiences.

PROGRAMME EDUCATIONAL OBJECTIVES AND OUTCOMES

B.A (PUBLIC POLICY)

PROGRAMME EDUCATIONAL OBJECTIVES:

PEO1: This Programme facilitates the progress of graduates from students into competent professionals capable of addressing complex, emerging real world issues

PEO2: We supplement our programme with NCC, through which we hope to instill a sense of discipline, resilience and patriotism.

PEO 3: Through guest lectures, seminars and fieldwork featuring IAS/IPS/IRS officers, we hope to impart mastery over skills thatour students can use to redress real-world problems. As such, this programme is ideal for those who seek to be a part of the steel frame of India.

PEO 4: Our undergraduate curriculum is designed to provide an immersive experience preparing for the UPSC/IAS exam along with several other competitive exams. B.A. Public Policy is a programme that opens the doors to many prestigious employment opportunities with the government through over 130+ competitive exams.

PEO 5: Encourage the students to advance a range of generic skills helpful in employment, internships, and social activities.

PEO 6: Formulating business problems and provide innovative solutions to enable the students to be future ready management leaders who are compassionate and yet efficient.

PROGRAMME OUTCOMES

PO 1: Demonstrate competence in institute level specialized knowledge of Public Policy specialization as a solution to complex real-world problems.

PO 2: Use appropriate knowledge and skills to identify, formulate, analyze and solve complex problems in order to reach substantiated conclusions; able to comprehend solution to sustain problems originating in the diverse areas.

PO 3: Conduct investigations of complex problems by methods that include appropriate experiments, analysis, and interpretation of data and synthesis of information in order to reach valid conclusions. Search for, locate, extract, organise, evaluate, and use or present information that is relevant to a particular topic; identify the developments in various branches of Commerce and Business.

PO 4: Design solutions for complex, open-ended problems and to design systems, components or processes that meet specified needs with appropriate attention to health and safety risks, applicable standards, and economic, environmental, cultural and societal considerations. Ability to engage in reflective and independent thinking by understanding the concepts; ability to examine the results and apply them to various problems appearing indifferent branches.

PO 5: Create, select, and apply appropriate techniques, resources, and modern accounting and IT tools including prediction and modeling to complex activities with an understanding of the limitations; Capable to use various technical ICT tools (like spreadsheet) for exploring, analysis, and using the information for business purposes.

PO 6: Work effectively as a member and leader in teams, preferably in a multi-disciplinary setting.

PO 7: Communicate complex concepts within the profession and with society at large. Such ability includes reading, writing, speaking and listening, and the ability to comprehend and write effective reports and design documentation, and to give and effectively respond to clear instructions.

PO 8: Understanding the roles and responsibilities of the professional in society, especially the primary role of protection of the public and the public interest.

PO 9: Analyze social and environmental aspects of activities. Such ability includes an understanding of the interactions that Commerce has with the economic, social, health, safety, legal, and cultural aspects of society, the uncertainties in the prediction of such interactions; and the concepts of sustainable design and development and environmental stewardship.

PO 10: Apply professional ethics, accountability, and equity. Able to ascertain unethical behaviour, falsification, and manipulation of information: To manage self and various social systems.

PO 11: Incorporate economics and business practices including project, risk, and change management into the practice and to understand their limitations. Capable to work independently in diverse projects and ensure detailed study of various facets.

PO 12: Motivate learners for lifelong learning abilities such as information-handling, entrepreneurial skills, self-esteem, decision-making, self-management, empathy, tolerance of others, creativity, a sense of humour, flexibility, adaptability, critical judgment, thinking, planning, practical skills, learning-to-learn, discussing and communicating, create values for life and build their character for lifetime.

PROGRAMME SPECIFIC OUTCOMES:

PSO 1: To give comprehensive knowledge of public policy and several other branches that includes politics, economics, sociology, governance etc.

PSO 2: To help the students build a concrete footing for advanced studies in public policy and to stand with the requirement for employment.

PSO 3: To equip the students with a world of work, particularly, work of the future. The student will get a first-hand exposure of working in the real world and providing an extreme and rigorous base for teaching, research, and allied business administrations.

PSO 4: To develop managerial knowledge and tactical dexterity, with a broader skill set and encourages them to seek out audacious, innovative solutions for today's business, enable the students to formulate business problems and provide innovative solutions thus, molding them into future visionaries, management leaders that are compassionate yet efficient.

REGULATIONS - 2021
B.A. / BBA / B.Com. / BCA / B.Sc. DEGREE PROGRAMMES
(Under Choice Based Credit System)

1.0   PRELIMINARY DEFINITIONS & NOMENCLATURE

In these Regulations, unless the context otherwise requires:

i)   **"Programme"** means B.A. / BBA / BCA / B.Com. / B.Sc. Degree Programmes.

ii) **"Course"** means theory / practical / laboratory integrated theory / seminar / internship / project and any other subject that is normally studied in a semester like English, Mathematics, Environmental Science, etc.,

iii) **"Institution"** means B.S. Abdur Rahman Crescent Institute of Science and Technology.

iv) **"Academic Council"** means the Academic Council, which is the apex body on all academic matters of this Institute.

v)   **"Dean (Academic Affairs)"** means the Dean (Academic Affairs) of the Institution who is responsible for the implementation of relevant rules and regulations for all the academic activities.

vi) **"Dean (Student Affairs**)" means the Dean (Students Affairs) of the Institution who is responsible for activities related to student welfare and discipline in the campus.

vii) **"Controller of Examinations"** means the Controller of Examination of the Institution who is responsible for the conduct of examinations and declaration of results.

viii)**"Dean of the School"** means the Dean of the School of the department concerned.

ix) **"Head of the Department"** means the Head of the Department concerned.

2.0   PROGRAMMES OFFERED AND ELIGIBILITY CRITERIA FOR ADMISSION

2.1   UG Programmes Offered

Degree	Mode of Study
B.A.	
BBA	
B.Com.	FullTime
BCA	
B.Sc.	

2.2 Eligibility Criteria

Students for admission to the first semester of the undergraduate degree programme must have passed the Higher Secondary Examination of the 10 +2 curriculum (Academic stream) or any other examination of any authority accepted by this Institution as equivalent thereto.

S.No.	Programme	Eligibility Criteria
1	BCA	10+2 (Higher Secondary) with Mathematics or equivalent subject
2	B.Sc. Computer Science	10+2 (Higher Secondary) with Mathematics or equivalent subject
3	B.Sc. Biotechnology	10+2 (Higher Secondary) with Chemistry and Biology as subjects
4	BBA (Financial Services)	10+2 (Higher Secondary)
5	BBA (General)	
6	B.Com. (General)	10+2 (Higher Secondary) with Mathematics, Physics and Chemistry / Physics, Chemistry, Botany and Zoology / Commerce / Statistics as subjects.
7	B.Com. (Accounts and Finance)	
8	B.Com. (Hons.)	
9	B.A. English (Hons.)	10 +2 (Higher Secondary)
10	B.A. Islamic Studies	
11	B.A. Public Policy	

2.4 The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Institution in adherence to the guidelines of regulatory / statuatory authorities from time to time.

3.0 STREAMS / SPECIALISATION OF STUDY

The following are the details of specialization / streams offered in various programmes:

S. No.	Program	Streams / Specialisation of Study
1.	BCA	i. Cloud Technology and Information Security ii. Mobile Applications and Information Security iii. Data Science iv. Multimedia and Web Application Development
2.	B.Sc.	i. Computer Science ii. Biotechnology
3.	BBA	i. General ii. Financial Services
4.	B.Com.	i. General ii. Honours iii. Accounts and Finance
5.	B.A.	i. English (Honours) ii. Islamic Studies iii. Public Policy

4.0 STRUCTURE OF THE PROGRAMME

4.1 The curriculum of the UG programmes consists of the following components:

- Core Courses (CC)
- Allied Courses (AC)
- Ability Enhancement Courses (AEC)
- Skill Enhancement Courses (SEC)
- Elective Courses (EC)
- Laboratory Courses (LC)
- Laboratory Integrated Theory Courses (LITC)

- Value added courses
- Mandatory courses (MC)
- Generic Elective Courses (GEC)
- Discipline Specific Elective (DSE)
- Project - PROJ (Project work, seminar, and internship in industry or at appropriate workplace)

4.1.1 Personality and Character Development

All students shall enroll, on admission, in any of the following personality and character development programmes:

- National Cadet Corps (NCC)
- National Service Scheme (NSS)
- National Sports Organization (NSO)
- Youth Red Cross (YRC)
- Rotaract
- Crescent Indian Society Training Development (ISTD – C)
- Crescent Creative Strokes
- Crescent Technocrats Club

The training activities / events / camp shall normally be organized during the weekends / vacation period.

4.1.2 Online Courses for Credit Transfer

Students are permitted to undergo department approved online courses under SWAYAM up to 10% of credits of courses in a semester excluding project semester (if any) with the recommendation of the Head of the Department / Dean of School and with the prior approval of Dean Academic Affairs during his/ her period of study. The credits earned through online courses ratified by the respective Board of Studies shall be transferred following the due approval procedures. The online courses can be considered in lieu of core courses and elective courses.

4.1.3 Value Added Courses

The students are permitted to pursue department approved online courses (excluding courses registered for credit transfer) or courses offered / approved by the department as value added courses.

The details of the value added course viz., syllabus, schedule of classes and the course faculty shall be sent to Dean, Academic Affairs for approval. The students may also undergo the valued added course offered by other departments with the consent of the Head of the Department offering the course.

These value added courses shall be specified in the consolidated mark sheet as additional courses pursued by the student over and above the curriculum during the period of study.

4.1.4 Industry Internship

The students shall undergo training for a period as specified in the curriculum during the summer vacation in any industry relevant to the field study.

The students are also permitted to undergo internship at a research organization / eminent academic institution for the period prescribed in the curriculum during the summer vacation, in lieu of Industrial training.

In any case, the student shall obtain necessary approval from the Head of the Department / Dean of School and the training has to be taken up at a stretch.

4.1.5 Industrial Visit

The student shall undergo at least one industrial visit every year. The Heads of Departments / Deans of Schools shall ensure the same.

4.2 Each course is normally assigned certain number of credits:

- one credit per lecture period per week
- one credit per tutorial period per week
- one credit for two to three periods and two credits for four periods of laboratory or practical sessions per week
- one credit for two periods of seminar / project work per week
- one credit for two weeks of industrial training or 80 hours per semester.

4.3 Each semester curriculum shall normally have a blend of lecture courses, laboratory courses, laboratory integrated theory courses, etc.

4.4 For successful completion of the programme, a student must earn a minimum total credit specified in the curriculum of the respective programme of study.

4.5 The medium of instruction, examinations and project report shall be English, except B.A. Islamic Studies (Arabic medium) and for courses in languages other than English.

5.0 DURATION OF THE PROGRAMME

5.1 A student is expected to complete the programme in 6 semesters but in any case not more than 10 continuous semesters reckoned from the date of first admission.

5.2 Each semester shall consist of a minimum of 90 working days including the days of examinations.

5.3 The maximum duration for completion of the programme as mentioned in clause 5.1 shall also include period of break of study vide clause 7.1 so that the student may be eligible for the award of the degree.

6.0 REGISTRATION AND ENROLLMENT

6.1 The students of first semester shall register and enroll for courses at the time of admission by paying the prescribed fees. For the subsequent semesters registration for the courses shall be done by the student one week before the last working day of the previous semester.

6.2 A student can enroll for a maximum of 32 credits during a semester including Redo / Predo Courses.

6.3 Change of Course

A student can change an enrolled course within 10 working days from the commencement of the course, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department / Dean of School of the student.

6.4 Withdrawal from a Course

A student can withdraw from an enrolled course at any time before the first continuous assessment test for genuine reasons, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department / Dean of School of the student.

7.0   BREAK OF STUDY FROM PROGRAMME

7.1   A student may be allowed / enforced to take a break of study for two semesters from the programme with the approval of Dean (Academic Affairs) for the following reasons:

7.1.1 Medical or other valid grounds

7.1.2 Award of 'I' grade in all the courses in a semester due to lack of attendance

7.1.3 Debarred due to any act of indiscipline.

7.2   The total duration for completion of the programme shall not exceed the prescribed maximum number of semesters (vide clause 5.1).

7.3   A student who has availed break of study in the current semester (odd/even) can rejoin only in the subsequent corresponding (odd/even) semester in the next academic year on approval from Dean, Academic affairs.

7.4   During the break of study, the student shall not be allowed to attend any regular classes or participate in any activities of the institution. However he / she shall be permitted to enroll for the 'I' grade courses and appear for the arrear examinations.

8.0   CLASS ADVISOR AND FACULTY ADVISOR

8.1   Class Advisor

A faculty member will be nominated by the Head of the Department / Dean of School as class advisor for the class throughout the period of study.

The class advisor shall be responsible for maintaining the academic, curricular and co-curricular records of students of the class.

8.2   Faculty Advisor

To help the students in planning their courses of study and for general counselling, the Head of the Department / Dean of School of the students will attach a maximum of 20 students to a faculty member of the department who shall function as faculty advisor for the students throughout their period of study. Such faculty advisors shall guide the students in taking up the elective courses for registration and enrolment in every semester and

also offer advice to the students on academic and related personal matters.

9.0 COURSE COMMITTEE

9.1 Each common theory course offered to more than one group of students shall have a "Course Committee" comprising all the course faculty teaching the common course with one of them nominated as course coordinator. The nomination of the course coordinator shall be made by the Head of the Department / Dean (Academic Affairs) depending on whether all the course faculty teaching the common course belong to a single department or from several departments. The course committee shall ensure preparation of a common question paper and scheme of evaluation for the tests and semester end examination.

10.0 CLASS COMMITTEE

A class committee comprising faculty members handling the courses, student representatives and a senior faculty member not handling the courses as chairman will be constituted semester-wise by the Head of the Department.

10.1 The composition of the class committee will be as follows:

- One senior faculty member preferably not handling courses for the concerned semester, appointed as chairman by the Head of the Department.
- All the faculty members handling courses of the semester.
- Six student representatives (male and female) of each class nominated by the Head of the Department in consultation with the relevant faculty advisors.
- All faculty advisors and the class advisors
- Head of the Department - Ex-Officio Member

10.2 The class committee shall meet at least three times during the semester. The first meeting shall be held within two weeks from the date of commencement of classes, in which the components of continuous assessment for various courses and the weightages for each component of assessment shall be decided for the first and second assessment. The second meeting shall

be held within a week after the date of first assessment report, to review the students' performance and for follow up action.

10.3 During these two meetings the student members shall meaningfully interact and express opinions and suggestions to improve the effectiveness of the teaching-learning process, curriculum, and syllabi, etc.

10.4 The third meeting of the class committee, excluding the student members, shall meet after the semester end examinations to analyse the performance of the students in all the components of assessments and decide their grades in each course. The grades for a common course shall be decided by the concerned course committee and shall be presented to the class committee(s) by the course faculty concerned.

11.0 ASSESSMENT PROCEDURE AND PERCENTAGE WEIGHTAGE OF MARKS

11.1 Every theory course shall normally have a total of three assessments during a semester as given below:

Assessments	Course Coverage in Weeks	Duration	Weightage of Marks
Assessment 1	1 to 6	1.5 hours	25%
Assessment 2	7 to 12	1.5 hours	25%
Semester End Examination	Full course	3 hours	50%

11.2 Theory Course

Appearing for semester end theory examination for each course is mandatory and a student shall secure a minimum of 40% marks in each course in semester end examination for the successful completion of the course.

11.3 Laboratory Course

Every practical course shall have 60% weightage for continuous assessments and 40% for semester end examination. However, a student shall have secured a minimum of 50% marks in the semester end practical examination for the award of pass grade.

11.4 Laboratory integrated theory courses

For laboratory integrated theory courses, the theory and practical components shall be assessed separately for 100 marks each and consolidated by assigning a weightage of 75% for theory component and 25% for practical components. Grading shall be done for this consolidated mark. Assessment of theory components shall have a total of three assessments with two continuous assessments carrying 25% weightage each and semester end examination carrying 50% weightage. The student shall secure a separate minimum of 40% in the semester end theory examination.The evaluation of practical components shall be through continuous assessment.

11.5 The components of continuous assessment for theory / practical / laboratory integrated theory courses shall be finalized in the first class committee meeting.

11.6 Industry Internship

In the case of industry internship, the student shall submit a report, which shall be evaluated along with an oral examination by a committee of faculty members constituted by the Head of the Department. The student shall also submit an internship completion certificate issued by the industry / research / academic organisation. The weightage of marks for industry internship report and viva voce examination shall be 60% and 40% respectively.

11.7 Project Work

In the case of project work, a committee of faculty members constituted by the Head of the Department / Dean of the School shall carry out three periodic reviews. Based on the project report submitted by the students, an oral examination (viva voce) shall be conducted as semester end examination by an external examiner approved by the Controller of Examinations. The weightage for periodic reviews shall be 50%. Of the remaining 50%, 20% shall be for the project report and 30% for the viva voce examination.

11.8 Assessment of seminars and comprehension shall be carried out by a committee of faculty members constituted by the Head of the Department.

11.9 For the first attempt of the arrear theory examination, the internal assessment marks scored for a course during first appearance shall be used for grading along with the marks scored in the arrear examination. From the subsequent appearance onwards, full weightage shall be assigned to the marks scored in the semester end examination and the internal assessment marks secured during course of study shall become invalid.

In case of laboratory integrated theory courses, after one regular and one arrear appearance, the internal mark of theory component is invalid and full weightage shall be assigned to the marks scored in the semester end examination for theory component. There shall be no arrear or improvement examination for lab components.

12.0 SUBSTITUTE EXAMINATIONS

12.1 A student who is absent, for genuine reasons, may be permitted to write a substitute examination for any one of the two continuous assessment tests of a course by paying the prescribed substitute examination fee. However, permission to take up a substitute examination will be given under exceptional circumstances, such as accidents, admission to a hospital due to illness, etc. by a committee constituted by the Head of the Department / Dean of the School for that purpose. There is no substitute examination for semester end examination.

12.2 A student shall apply for a substitute exam in the prescribed form to the Head of the Department / Dean of the School within a week from the date of assessment test. However, the substitute examination will be conducted only after the last instructional day of the semester.

13.0 ATTENDANCE REQUIREMENT AND SEMESTER / COURSE REPETITION

13.1 A student shall earn 100% attendance in the contact periods of every course, subject to a maximum relaxation of 25% to become eligible to appear for the semester end examination in

that course, failing which the student shall be awarded "I" grade in that course.

13.2 The faculty member of each course shall cumulate the attendance details for the semester and furnish the names of the students who have not earned the required attendance in the concerned course to the class advisor. The class advisor shall consolidate and furnish the list of students who have earned less than 75% attendance, in various courses, to the Dean (Academic Affairs) through the Head of the Department/ Dean of the School. Thereupon, the Dean (Academic Affairs) shall officially notify the names of such students prevented from writing the semester end examination in each course.

13.3 If a student secures attendance between 65% and less than 75% in any course in a semester, due to medical reasons (hospitalization / accident / specific illness) or due to participation in the institution approved events, the student shall be given exemption from the prescribed attendance requirement and the student shall be permitted to appear for the semester end examination of that course. In all such cases, the students shall submit the required documents immediately after joining the classes to the class advisor, which shall be approved by the Head of the Department / Dean of the School. The Vice Chancellor, based on the recommendation of the Dean (Academic Affairs) may approve the condonation of attendance.

13.4 A student who has obtained an "I" grade in all the courses in a semester is not permitted to move to the next higher semester. Such students shall repeat all the courses of the semester in the subsequent academic year.

13.5 The student awarded "I" grade, shall enroll and repeat the course when it is offered next. In case of "I" grade in an elective course either the same elective course may be repeated, or a new elective course may be taken with the approval of Head of the Department / Dean of the School.

13.6 A student who is awarded "U" grade in a course shall have the option to either write the semester end arrear examination at the end of the subsequent semesters, or to redo the course in the evening when the course is offered by the department. Marks

scored in the continuous assessment in the redo course shall be considered for grading along with the marks scored in the semester end (redo) examination. If any student obtains "U" grade in the redo course, the marks scored in the continuous assessment test (redo) for that course shall be considered as internal mark for further appearance of arrear examination.

13.7 If a student with "U" grade, who prefers to redo any particular course, fails to earn the minimum 75% attendance while doing that course, then he / she is not permitted to write the semester end examination and his / her earlier "U" grade and continuous assessment marks shall continue.

14.0 REDO COURSES

14.1 A student can register for a maximum of three redo courses per semester without affecting the regular semester classes, whenever such courses are offered by the concerned department, based on the availability of faculty members and subject to a specified minimum number of students registering for each of such courses.

14.2 The number of contact hours and the assessment procedure for any redo course shall be the same as regular courses, except there is no provision for any substitute examination and withdrawal from a redo course.

15.0 PASSING AND DECLARATION OF RESULTS AND GRADE SHEET

15.1 All assessments of a course shall be made on absolute marks basis. The class committee without the student members shall meet to analyse the performance of students in all assessments of a course and award letter grades following the relative grading system. The letter grades and the corresponding grade points are as follows:

Letter Grade	Grade Points
S	10
A	9
B	8
C	7

D	6
E	5
U	0
W	-
I	-

"W" - denotes withdrawal from the course.

"I" - denotes inadequate attendance in the course and prevention

       from appearance of semester end examination

"U" - denotes unsuccessful performance in the course.

15.2 A student who earns a minimum of five grade points ('E' grade) in a course is declared to have successfully completed the course. Such a course cannot be repeated by the student for improvement of grade.

15.3 Upon awarding grades, the results shall be endorsed by the chairman of the class committee and Head of the Department / Dean of the School. The Controller of Examination shall further approve and declare the results.

15.4 Within one week from the date of declaration of result, a student can apply for revaluation of his / her semester end theory examination answer scripts of one or more courses, on payment of prescribed fee, through proper application to the Controller of Examinations. Subsequently the Head of the Department/ Dean of the School offered the course shall constitute a revaluation committee consisting of chairman of the class committee as convener, the faculty member of the course and a senior faculty member having expertise in that course as members. The committee shall meet within a week to revalue the answer scripts and submit its report to the Controller of Examinations for consideration and decision.

15.5 After results are declared, grade sheets shall be issued to each student, which contains the following details: a) list of courses enrolled during the semester including redo courses / arrear courses, if any; b) grades scored; c) Grade Point Average (GPA) for the semester and d) Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards.

GPA is the ratio of the sum of the products of the number of credits of courses registered and the grade points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

If C_i, is the number of credits assigned for the ith course and GP_i is the Grade Point in the ith course,

$$GPA = \frac{\sum_{i=1}^{n}(C_i)(GP_i)}{\sum_{i=1}^{n}C_i}$$

Where n = number of courses

The Cumulative Grade Point Average (CGPA) is calculated in a similar manner, considering all the courses enrolled from the first semester.

"I" and "W" grades are excluded for calculating GPA.

"U", "I" and **"W"** grades are excluded for calculating CGPA.

The formula for the conversion of CGPA to equivalent percentage of marks shall be as follows:

Percentage equivalent of marks = CGPA X 10

15.6 After successful completion of the programme, the degree shall be awarded to the students with the following classifications based on CGPA.

Classification	CGPA
First Class with Distinction	8.50 and above and passing all the courses in first appearance and completing the programme within the prescribed period of six semesters.
First Class	6.50 and above, having completed within a period of eight semesters.
Second Class	Others

15.6.1 Eligiblity for First Class with Distinction

- A student should not have obtained "U" or "I" grade in any course during his/her study.
- A student should have completed the UG programme within the minimum prescribed period of study (except clause 7.1.1)

15.6.2 Eligibility for First Class

- A student should have passed the examination in all the courses not more than two semesters beyond the minimum prescribed period of study (except clause clause 7.1.1)

15.6.3 The students who do not satisfy clause 16.6.1 and clause 16.6.2 shall be classified as second class.

15.6.4 The CGPA shall be rounded to two decimal places for the purpose of classification. The CGPA shall be considered up to three decimal places for the purpose of comparison of performance of students and ranking.

16.0 SUPPLEMENTARY EXAMINATION

Final year students and passed out students can apply for supplementary examination for a maximum of three courses thus providing an opportunity to complete their degree programme. The students can apply for supplementary examination within three weeks of the declaration of results in the even semester.

17.0 DISCIPLINE

17.1 Every student is expected to observe discipline and decorum both inside and outside the campus and not to indulge in any activity which tends to affect the reputation of the Institution.

17.2 Any act of indiscipline of a student, reported to the Dean (Student Affairs), through the Head of the Department / Dean of the School concerned shall be referred to a Discipline and Welfare Committee constituted by the Registrar for taking appropriate action. This committee shall also address the grievances related to the conduct of online classes.

18.0 ELIGIBILITY FOR THE AWARD OF DEGREE

18.1 A student shall be declared to be eligible for the award of B.A. / BBA / BCA / B.Com. / B.Sc. degree provided the student has:

i) Successfully earned the required number of total credits as specified in the curriculum of the programme of study within a maximum period of 10 semesters from the date of admission, including break of study.

ii) Successfully completed the requirements of the enrolled professional development activity.

iii) No dues to the Institution, Library, Hostel, etc.

iv) No disciplinary action pending against him/her.

18.2 The award of the degree must have been approved by the Institution.

19.0 POWER TO MODIFY

Notwithstanding all that has been stated above, the Academic Council has the right to modify the above regulations from time to time.

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B.S. ABDUR RAHMAN CRESCENT INSTITUTE OF SCIENCE AND TECHNOLOGY
CURRICULUM FRAMEWORK, REGULATIONS 2021
B.A. PUBLIC POLICY
(SIX SEMESTERS / FULL TIME)

SEMESTER I

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	AEC	END 1183	General English - I	3	0	0	3
2.	AEC	LND 1181	General Tamil – I	2	1	0	3
		LND 1182	German – I	2	1	0	3
		LND 1183	Arabic Language	3	0	0	3
		LND 1185	Hindi - I	3	0	0	3
3.	CC	PPD 1101	Introduction to Politics	3	0	0	3
4.	CC	PPD 1102	Indian Constitutional Framework	4	0	0	4
5.	CC	PPD 1103	World Physical Geography	4	0	0	4
6.	CC	PPD 1104	Basic Numeracy	2	1	0	3
7.	GEC		General Elective – I				2
8.	PROJ	PPD 1105	Project: Map Work	0	0	2	1
			Credits				**23**

SEMESTER II

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	AEC	END1283	General English - II	3	0	0	3
2.	AEC	LND1281	General Tamil – II	2	1	0	3
		LND1282	German – II	3	0	0	3
		LND1283	Modern Communicative Arabic	3	0	0	3
		LND 1285	Hindi - II	3	0	0	3
3.	CC	PPD 1201	Introduction to Sociology	4	0	0	4
4.	CC	PPD 1202	Ancient Indian History	3	0	0	3
5.	CC	PPD 1203	Political Economy	4	0	0	4
6.	CC	PPD 1204	Analytical Reasoning	2	1	0	3
7.	GEC		General Elective – II				2
8.	CC	PPD 1205	Field Study: Archaeological sites	0	0	2	1
			Credits				**23**

SEMESTER III

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	CC	PPD 2101	Indian Polity and Governance	3	0	0	3
2.	CC	PPD 2102	Indian Geography	3	0	0	3
3.	CC	PPD 2103	Medieval and Early Modern Indian History	3	0	0	3
4.	CC	PPD 2104	Introduction to Economics	3	0	0	3
5.	CC	PPD 2105	Environmental Study	2	0	0	2
6.	CC	PPD 2106	General Mental Ability	2	1	0	3
7.	GEC		General Elective – III				2
8.	DSE		Discipline Specific Elective – I	3	0	0	3
9.	CC	PPD 2107	Field Study: Village Studies	0	0	2	1
			Credits				**23**

SEMESTER IV

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	CC	PPD 2201	Public Administration: Theory and Practice	4	0	0	4
2.	CC	PPD 2202	Indian National Movement	3	0	0	3
3.	CC	PPD 2203	Indian Economic and Social Development	3	0	0	3
4.	CC	PPD 2204	International Relations and Organisations	3	0	0	3
5.	CC	PPD 2205	Logical Reasoning	2	1	0	3
6.	GEC		General Elective – IV				3
7.	DSE		Discipline Specific Elective – II	3	0	0	3
8.	SEC	PPD 2206	Art of Public Speaking	0	0	2	1
			Credits				**23**

SEMESTER V

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	CC	PPD 3101	Social Psychology	3	0	0	3
2.	CC	PPD 3102	India's Foreign Policy	2	0	0	2
3.	CC	PPD 3103	Policy Science	3	0	0	3
4.	CC	PPD 3104	India's Art and Culture – Pre History to Post Modern Times	3	0	0	3
5.	CC	PPD 3105	Value Education	2	0	0	2
6.	CC	PPD 3106	Verbal Reasoning	2	1	0	3
7.	GEC		General Elective – V				2
8.	DSE		Discipline Specific Elective – III	3	0	0	3
9.	PROJ	PPD 3107	Summer Internship	0	0	4	2
			Credits				**23**

SEMESTER VI

S. No.	Course Group	Course Code	Course Title	L	T	P	C
1.	CC	PPD 3201	Sustainable Development Goals and Disaster Management	3	0	0	3
2.	CC	PPD 3202	Post - Independence Consolidation	3	0	0	3
3.	CC	PPD 3203	India's Internal Security	2	0	0	2
4.	CC	PPD 3204	Ethics and Case Study	3	0	0	3
5.	CC	PPD 3205	Current Events of National and International Importance	2	0	0	2
6.	SEC	PPD 3206	Interpersonal skills	2	0	2	3
7.	GEC		General Elective – VI				3
8.	PROJ	PPD 3207	Project Work – Mock Policy Making	0	0	6	3
			Credits				**22**

Overall Total Credits – 137

PROGRAMME ELECTIVE COURSES FOR
B.A PUBLIC POLICY - R 2021

GENERAL ELECTIVE BASKET

Semester	Course Code	Course Title	L	T	P	C
I	PPDX 01	NCC: General Orientation and Drill	1	0	2	2
	PPDX 02	Understanding Youth	2	0	0	2
	PPDX 03	Human Rights and Social Legislation	2	0	0	2
II	PPDX 04	NCC: Social Service, Community Development and Drill	1	0	2	2
	PPDX 05	Human Development: Theory, Policy and Practice	2	0	0	2
	PPDX 05	Corporate Social Responsibility	2	0	0	2
III	PPDX 07	NCC: Personality Development, Leadership and Obstacle Training.	1	0	2	2
	PPDX 08	Right to Information Act	2	0	0	2
	PPDX 09	Local Self Government	2	0	0	2
IV	PPDX 10	NCC: Disaster Management and Weapon Training	2	0	2	3
	PPDX 11	General Knowledge	3	0	0	3
	PPDX 12	General Science	3	0	0	3
V	PPDX 13	NCC: Infantry weapons and Map Reading	1	0	2	2
	PPDX 14	History of the World	2	0	0	2
	PPDX 15	Human Geography of the World	2	0	0	2
VI	PPDX 16	NCC: Military Theory	2	0	2	3
	PPDX 17	Indian Banking	3	0	0	3
	PPDX 18	Design Thinking and Frugal Innovation	3	0	0	3

DISCIPLINE SPECIFIC ELECTIVE

S.No.	Course Code	Course Title	L	T	P	C
1.	PPDX 51	Political Ideologies of the World	3	0	0	3
2.	PPDX 52	Acts that Transformed India	3	0	0	3
3.	PPDX 53	History of the Tamil Land	3	0	0	3
4.	PPDX 54	Indian Society and Social Problems	3	0	0	3
5.	PPDX 55	Comparative Constitution	3	0	0	3
6.	PPDX 56	Politics in India since Independence	3	0	0	3
7.	PPDX 57	Principles of Scientific Research	3	0	0	3
8.	PPDX 58	India's Programs and Policies	3	0	0	3
9.	PPDX 59	Politics in Tamil Nadu since Independence	3	0	0	3

SEMESTER – I

END 1183	GENERAL ENGLISH - I	L	T	P	C
SDG: 4		3	0	0	3

COURSE OBJECTIVES:

COB1: To enable students to read, comprehend and appreciate the value of literature to life

COB2: To help them acquire language skills through Literature

COB3: To develop LSRW skills through practice in variety of contexts

COB4: To improve their vocabulary and correct English usage

COB5: To motivate them to understand the short story and prose

MODULE I   9

Poetry: No Man is an Island – John Donne;

O Captain! My Captain! –Walt Whitman

Speaking: Introducing oneself and Introducing each other

Writing: Hints Development

Language: Articles, Adjectives & Adverbs (comparisons), Punctuation

Vocabulary: Homophones and homographs

MODULE II   9

Prose: "Spoken English and Broken English" – G.B.Shaw

Listening: Listening for gist (general meaning)

The Speech that made Obama President. (6.12 minutes)

Speaking: Conversations - formal and semi-formal contexts

Writing: Jumbled sentences

Language: Pronouns and Linking words, Conjunctions

Vocabulary: Register – Formal, semi-formal and Informal

MODULE III   9

Short story: "The Cherry Tree" - Ruskin Bond

Speaking: Asking questions (about companies. Products, Jobs)

Creative Writing: Open ended stories

Language: Question Forms – 'Wh' & Yes/No

Vocabulary: Prefixes and Suffixes, negative prefixes

MODULE IV   9

Short story: "The Last Leaf" - O. Henry

Speaking: Role play (Telephone call to a supplier, enquiry about products)

Writing: Letter of Enquiry, Replies to Enquiry

Language: Tenses

Vocabulary: Synonyms and Antonyms

MODULE V   **9**

Prose: "Voluntary Poverty" – Mahatma Gandhi

Listening: Listening for specific information - You must follow if you want success by SundarPichai. (8.42 minutes)

Speaking: Giving the summary of an article (from newspapers)

Writing: Order Letter, Complaint Letter

Language: Subject -Verb Agreement

Vocabulary: Business Vocabulary (marketing, air travel)

L – 45; Total Hours – 45

REFERENCES:

1. Guy Brook-Hart, Business Benchmark Upper- Intermediate Student's Book, CUP, 2006
2. Sriraman.T, Macmillan College Prose, Laksmi Publications, 2015
3. Whitby, Norman, Business Benchmark: Pre-intermediate to Intermediate, 2nd Edition, CUP, 2014.
4. Swan.M, Practical English Usage, OUP, 2005.
5. https://www.thehindu.com/opinion/open-page/it-has-done-more-harm-than-good/article5129459.ece
6. https://www.youtube.com/watch?v=OFPwDe22CoY
7. https://www.youtube.com/watch?v=iAlsg_orac8

COURSE OUTCOMES:

CO1: Respond to literary texts efficiently

CO2: Appreciate and critically analyse literary texts

CO3: Display effective LSRW skills in academic and professional contexts

CO4: Demonstrate a range of appropriate vocabulary in a variety of situations

CO5: Communicate effectively using grammatically correct language

Board of Studies (BoS):   **Academic Council:**

13th BoS of the Department of English held   17th AC held on 15.07.2021
on 17.6.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.

Statement: This course helps the students to read, comprehend and appreciate the value of literature to life. It also helps them to enrich LSRW skills in academic and professional contexts.

LND 1181	பொதுத் தமிழ் - I	L	T	P	C
SDG 16	**GENERAL TAMIL -I**	2	1	0	3

நோக்கங்கள்

- சமூக மாற்றச்சிந்தனைகளை உள்ளடக்கிய தற்காலஇலக்கியங்களை அறிமுகம் செய்தல்
- இருபதாம் நூற்றாண்டு மரபுக்கவிதைகளை அறிமுகம் செய்தல்
- புதுக்கவிதை, சிறுகதை, உரைநடை ஆகிய இலக்கியங்களை நயம் பாராட்டுதல்
- புதுக்கவிதை மற்றும் சிறுகதையின் தோற்றம் வளர்ச்சி குறித்துஎடுத்துரைத்தல்
- சந்திப் பிழையின்றி எழுத மாணவர்களைப் பயிற்றுவித்தல்
- கவிதை மற்றும் சிறுகதை எழுதமாணவர்களை ஊக்கப்படுத்துதல்

அலகு I	இருபதாம் நூற்றாண்டு மரபுக்கவிதைகள்	8

கவிமணி தேசிய விநாயகம் பிள்ளை - உடல் நலம் பேணல், பாரதியார்– செந்தமிழ் நாடு, பாரதிதாசன்– நீங்களே சொல்லுங்கள், கண்ணதாசன்–குடும்பம் ஒரு கதம்பம்.

அலகு II	புதுக்கவிதைகள்	8

இன்குலாப்– போராட்டம், அப்துல்ரகுமான்– மண், வைரமுத்து–விதைச் சோளம், நா.காமராசன்–அலிகள், ஆண்டாள் பிரியதர்சினி– தொலைந்து போனது, மு.மேத்தா–தேசப்பிதாவுக்கு ஒரு தெருப்பாடகனின் அஞ்சலி, ஹைக்கூ கவிதைகள்.

அலகு III	சிறுகதைகள்	8

ஜெயகாந்தன்–நந்தவனத்தில் ஓர் ஆண்டி, கி.இராஜநாராயணன்– கதவு, சு.சமுத்திரம் - ஏழை–ஆப்பிள்–நட்சத்திரம், மாதவிக்குட்டி–நெய்ப்பாயாசம், தி.ஜானகிராமன்–முள்முடி.

அலகு IV	மொழிப்பயிற்சி	7

கலைச்சொல்லாக்கம், பிழைத்திருத்தம் (ஒருமை, ல-ள-ழகர, ர-ற-கர, ண-ந-னகரவேறுபாடுகள்), அயற்சொற்களைதல்.

அலகு V	இலக்கிய வரலாறு	7

பாடந்தழுவியது (இருபதாம் நூற்றாண்டு மரபுக் கவிதைகள், புதுக்கவிதையின் தோற்றமும் வளர்ச்சியும், சிறுகதையின் தோற்றமும் வளர்ச்சியும்)

அலகு VI	படைப்பிலக்கியம்	7

கவிதை எழுதுதல், சிறுகதை வரைதல்

L – 30 ; T – 15 ; TOTAL HOURS – 45

குறிப்புகள்

1. பொதுத் தமிழ்– செய்யுள் திரட்டு–தமிழ்த் துறை வெளியீடு
2. தமிழ் இலக்கிய வரலாறு–சோம. இளவரசு
3. சிறுகதைத் தொகுப்பு (கட்டுரைக் களஞ்சியம்)

வெளிப்பாடு

- மாணவர்கள் சமூக மாற்றச்சிந்தனைகளை அறிந்து கொள்வர்
- இருபதாம் நூற்றாண்டு மரபுக்கவிதைகள் குறித்த அறிவினைப்பெறுவர்.
- சந்திப்பிழைகளைநீக்கி எழுதும் திறன் பெறுவர்
- இருபதாம் நூற்றாண்டு தமிழ் இலக்கியத்தின் வரலாறு, வளர்ச்சி, பாடுபொருள் ஆகியவற்றை உணர்ந்து கொள்வர்.
- இருபதாம் நூற்றாண்டு தமிழ் இலக்கியப் படைப்பாளர்களைப் பற்றி அறிந்து கொள்வர்.
- புத்திலக்கியங்களைப் படைக்கும் திறனையும் திறனாய்வு செய்யும் திறனையும்பெறுவர்

Board of Studies (BoS):
15th BoS of the Department of
Commerce held on 24.6.2021

Academic Council:
17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	L			L	M	H					M	M	M	M	M
CO2	L	L			L	M	M					M	M	M	M	M
CO3	M	L			L	M	M					L	L	L	L	L
CO4	M	L			L	L	M					L	L	L	L	L
CO5	H	L			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 16: Peace, Justice and Strong Institutions

Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime through the Quranic, Vedic and Biblical literature.

LND 1182   **GERMAN – I**   **L**   **T**   **P**   **C**

SDG: 4   **2**   **1**   **0**   **3**

COURSE OBJECTIVES:

The objectives of this course are:

COB1: To improve the proficiency of students in German language.

COB2: To create awareness of using vocabulary among students.

COB3: To expose them to correct grammatical forms of the language.

COB4: To empower them for successful communication in the society.

COB5: To understand matters which are of daily usage

COB6: To understand them for describe the people need and their requirements.

MODULE I   **GUTEN TAG!**   **7**

Learn alphabet, introduction to German -greetings, identifying countries and their capital cities and languages, introducing oneself, read and write Cardinal numbers till 100, Read and write telephone numbers and e-mail addresses. Grammar - question words, sentence structure and formation, Regular verbs - Conjugation and personal pronouns.

MODULE II   **FREUNDE, KOLLEGEN UND ICH**   **7**

Introducing Others and Family Members, To speak about hobbies, jobs, learn Cardinal numbers from 101, Days, Months, Seasons, Colours, Day Timings, directions; Vocabulary: related to the topic; Grammar: Definite Articles, Irregular Verbs & Conjugations, Auxiliary verbs, ja/nein Fragen undAntworten, Nouns singular/plural.

MODULE III   **IN DER STADT**   **8**

To know places, buildings, know transport systems, understand international words, Shopping, talk to sales person while purchasing goods, return faulty goods at a shop, asking someone to repeat something , read and write Ordinal numbers till 100,; Vocabulary: related to the topic; Grammar: Indefinite articles, Negotiation, Imperative - Sie form.

MODULE IV   **GUTEN APPETIT!**   **8**

To speak about food, Daily routine ,Going to the market – asking prices, filling up simple forms; Vocabulary: related to the topic; Grammar: Verb position, Simple Present Tense with regular and irregular verbs.

MODULE V   TAG FÜR TAG   7

To learn time related expressions and asking Time , speak about family, ask excuse; Vocabulary: related to the topic; Simple Conversation   skills (pertaining chiefly to simple dialogues in everyday situations), Grammar: Preposition – am, im, um, von bis, Modal verbs, Present perfect Tense with regular and irregular verbs

MODULE VI   ZEIT MIT FREUNDEN   8

To speak about birthdays, understand and write an invitation, converse in the restaurant and Pay; Vocabulary: related to the topic; Simple Text -Translation and Reading Comprehension Practice German Into English Vice versa: Grammar: Accusative personal pronouns, Possessive Pronomen, Verbs and prepositions, Gern - word Usage in Sentence formation.

L – 30; T – 15; Total Hours – 45

TEXT BOOKS:
1.   Stefanie Dengler, "Netzwerk A1.1", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2015.

PRACTICE BOOK:
1.   Johannes Gerbes, "Fit fürs Goethe-Zertifikat A1", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2010.

REFERENCES:
1.   Paul Rusch, "Einfach Grammatik", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2012.
2.   Hermann Funk, "studio d A1", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2009. 15OH78 German Language.

COURSE OUTCOMES:
On successful completion of this course learners will be able to
CO1: show their proficiency in German Language.
CO2: use appropriate vocabulary in real life contexts.
CO3: use appropriate grammatical forms while communicating with people.
CO4: effectively use the language in social and academic contexts.
CO5: comprehend matters which are of daily usage
CO6: communicate as per people's need and requirement.

Board of Studies (BoS):   **Academic Council:**
14th BoS of the Department of   17th AC held on 15.07.2021
Commerce held on 22.04.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L
CO6	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4 : Quality Education

Statement: The substantially improve the relevant skills which develop the confidence in young people, including technical and vocational skills, help for employment, decent work and entrepreneurship.

| LND 1183 | ARABIC LANGUAGE | L | T | P | C |
| SDG 4 | | 3 | 0 | 0 | 3 |

COURSE OBJECTIVES:

The course aims to teach:

COB1: Arabic alphabets, reading and writing and pronunciation.

COB2: Listening and writing of words related to market, doctor, parts of body, dining.

COB3: Arabic simple sentences using names of animals, birds, singular and plural.

COB4: Listening and writing of Countries' names, singular, dual and plural.

COB5: Arabic sentences using verbs, tenses and numbers.

| MODULE I | INTRODUCTION TO ARABIC READING AND WRITING | 9 |

Introduction to Arabic alphabets - reading fromright to left - Listening to audio & video – practice correct pronunciation – Writing join letters from right to left -

introduction to Arabic - (حجرة الدراسة ، حجرة الدراسة 2، المرور) :(lessons: 1 and 2) words in and around the classroom – Transport - Vocabulary related to market - introduction of verbs   (lessons: 4 – 6)

| MODULE II | LISTENING ARABIC COMMUNICATION | 9 |

Reading skill: Lessons 4 – 6. Words related to doctor, parts of body, dining, fruits, food items, family members, house and air travel (أسماء أعضاء الجسم والمطعم) (والفواكه وغيرها) Vocabulary related to names of animals, birds (lessons: 7 – 12)

| MODULE III | SIMPLE SENTENCES | 9 |

Home – singular and plural - introduction to gender: first person, second person and third person – interrogatory sentences - arabic simple sentences – nominal sentence and verbal sentence (الجملة الاسمية والفعلية) (lessons: 13 & 14) Words related to kitchen utensils – cooking (أسماء أواني المطبخ والطبخ)– introduction to gender: first person, second person and third person (التذكير والتأنيث) – singular and plural – vocabulary related to office – possession (الإضافة) - (lessons: 15 – 17)

| MODULE IV | COMMUNICATION PRACTICE | 9 |

Countries names – world map - performing ablution – vocabulary related to prayer - singular, dual and plural - situational communication - emphasis on interrogation (المحادثة العربية) (lessons: 18 – 20)

MODULE V   TENS, SINGULAR & PLURAL   9

Sentence making – words related to prayer – verbs and tenses – communication on dining – gender - singular and dual – numbers – discussion of evening – dining manners (المفرد والتثنية والجمع والعدد) (lessons: 21 – 25)

L - 45; Total Hours – 45

TEXT BOOKS:

1. Al QirathulArabiyya Lil Mubtadiyeen القراءة العربية للمبتدئين (UmmulQura University, Makkah), Bukhari Aalim Arabic College, 2005.

REFERENCES:

1. Al Arabiya Lin Nashiyeen (Education Ministry, K.S.A.), Bukhari Aalim Arabic College, 2005.
2. Dr. V. Abdur Raheem, Durus Al LugathilArabiyya Li GhairinNatiqeenBiha, Islamic Foundation Trust, Chennai, 2002.

COURSE OUTCOMES:

At the end of the course, the student is expected to

CO1: vocabulary related to the market, doctor, parts of body, dining.

CO2: identify Arabic names of animals, birds, singular and plural, interrogatory sentences.

CO3: recognize Arabic alphabets, reading and writing and pronunciation.

CO4: use countries names, singular, dual and plural.

CO5: form Arabic sentences using verbs, tenses and numbers.

Board of Studies (BoS):   **Academic Council:**

12th BoS meeting of SAIS   17th AC held on 15.07.2021

held on 5.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Developing Language skill

Statement: Arabic language enhances effective communication in the workplace.

PPD 1101   **INTRODUCTION TO POLITICS**   L   T   P   C

SDG: 16   3   0   0   3

COURSE OBJECTIVES:

COB1: To teach the students the meaning of politics

COB2: To make them understand the different ways of political decision making

COB3: To make them learn different political institutions of the world

COB4: To teach the students about the importance of Law, Public policy and public administration to do politics.

COB5: To make students understand the basic ideas like liberty, equality, rights and justice, which are the founding stones of political systems of the world.

MODULE I   **POLITICS: THE PROCESS**   **9**

Meaning of Politics – Politics as decision making – Political activity – Political action – Development of political process from ancient times – Politics as statecraft – Rise of constitutionalism – Meaning and types of constitutions – Rule of Law – Ideas of state, Government, Nation and Nation-state – Sovereignty - Political system.

MODULE II   **METHODS OF POLITICAL DECISION MAKING**   **9**

Democracy: Liberal democracy and people's democracy - Direct democracy vs Representative democracy - Merits of democracy - Tyranny of democracy – Representation: Types of representation, Territorial representation, Functional representation and Minority representation - Authoritarianism: Dictatorship, Monarchy and Aristocracy - Merits and demerits.

MODULE III   **POLITICAL INSTITUTIONS**   **9**

Separation of powers: Legislature, Executive and Judiciary - Parliamentary, Presidential and Semi-Presidential form of Government - Division of Powers: Federal, Unitary and Confederal form of governments - Judicial system - Types of Electoral systems: Majoritarian systems, Proportional representative systems etc - Political Parties - Pressure Groups.

MODULE IV   **LAW,   PUBLIC   POLICY   AND   PUBLIC   9**   **ADMINISTRATION**

Meaning and nature of Law - Importance of Law in politics - Natural law vs Positive law - Meaning and nature of Public policy - Public administration: Bureaucracy and Types of Bureaucracy.

MODULE V POLITICAL CONCEPTS 9

Essential concepts for political decision making – Liberty: Negative liberty vs Positive liberty - Equality: Equality of outcome vs Equality of opportunities – Rights: Natural rights, Legal rights, Moral rights and Human rights – Justice: Procedural justice vs Substantive Justice, Universal Moral justice vs Utilitarian justice, John Rawls theory of Justice.

L – 45; Total Hours – 45

TEXT BOOKS:

1. Agarwal, RC (2004). Political theory: Principles of Political science. (8th ed) S Chand.
2. Johari, JC. (2020) Comparative Politics. Sterling.
3. Kapur, AC (2010). Principles of Political Science. S Chand.
4. Heywood, Andrew. (2019) Politics. (5th Ed). Red Globe Press.
5. Bhargave Rajeev; Acharya, Ashok. (2017). Political Theory: An Introduction. (2nd Ed)Pearson.

REFERENCES:

1. Hague, Rod; Harrop, Martin; Mccormick, John. (2016) Political Science: A comparative introduction. (8th Ed). Palgrave.
2. Ray, Amal; Bhattacharya, Mohit. Political Theory: Ideas and Institutions.
3. Gauba, OP. (2021). An Introduction to political theory. (8th Ed). National Paperbacks.
4. Ramaswamy, Sushila. (2014). Political Theory: Ideas and Concepts. (2nd Ed).PHI Learning.
5. Garrett W Brown; Iain Mclean; Alistair Mcmillan (2015) Oxford Concise Dictionary of Politics and International Relations. Oxford.

COURSE OUTCOMES:

On successful completion of this course students are able to

CO1: explain the Meaning of politics.

CO2: understand the different types of political decision making.

CO3: understand the difference between separation of power and division of powers and their corresponding institutions.

CO4: explain the nature of law and its uses in maintaining order

CO5: explain the meaning of political concepts like liberty, equality, rights and Justice.

Board of Studies (BoS):
4th BoS meeting of SSSH
held on 30.06.2021

Academic Council:
17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels.

Statement: This course helps the students to Promote peaceful and inclusive societies for sustainable development, and the students will inculcate the habit of standing up for justice.

PPD 1102	INDIAN CONSTITUTIONAL	L	T	P	C
SDG: 13	FRAMEWORK	4	0	0	4

COURSE OBJECTIVES:

COB1: To teach the salient features of Indian Constitution.

COB2: To make the students understand about the fundamental rights they have from the constitution as an Indian citizen and the duties to be performed towards the country.

COB3: To make the students understand about the President, Prime minister and their respective duties.

COB4: To teach the students about the state government and its duties.

COB5: To make students understand about the judicial system of the country.

MODULE I   HISTORICAL BACKGROUND AND MAKING   12

Historical Background - The Company Rule, The Crown Rule - Making of the Constitution – Composition of the Constituent Assembly – Working of Constituent Assembly – Committees of the Constituent Assembly – Enactment of the Constitution – Enforcement of the constitution.

MODULE II   SALIENT   FEATURES,   PREAMBLE   AND   12
**   CITIZENSHIP**

Salient features of the Indian Constitution - Structure of the constitution, its Parts and schedules – Preamble - Definition of Indian Union and its territories – Citizenship.

MODULE III   FUNDAMENTAL RIGHTS   12

Features and Classification of Fundamental Rights – Right to Equality – Right to Freedom – Right against Exploitation – Right to Freedom of Religion – Cultural and Educational Rights – Constitutional Remedies - The Writs: Types and Scope - Suspension of Fundamental Rights

MODULE IV   DIRECTIVE PRINCIPLE OF STATE POLICY   12

Need for DPSP - Features of DPSP – Classification of DPSP –Utility of DPSP - Conflict between Directive Principles and Fundamental Rights – Implementation of Directive Principles

MODULE V   DUTIES AND AMENDMENT OF THE CONSTITUTION   12

Fundamental duties – Swaran Singh Committee Recommendations – List of

Fundamental duties – Features and Significance of Fundamental duties – Verma Committee Observations - Amendment of the Constitution : Importance, Procedure and Types - Amendability of fundamental rights – Basic Structure of the Constitution.

L – 60; Total Hours – 60

TEXT BOOKS:
1. Laxmikanth, M. (2019). Indian Polity. (6th Ed). MCGraw Hill.
2. Basu, DD. (2019)IntroductiontoconstitutionofIndia. (25th ed). Lexis Nexis
3. Bakshi, PM. (2020) The ConstitutionofIndia. (17th Ed). Lexis Nexis.
4. Kashyap, Subhash (2017) Our Constitution. National Book Trust.
5. Kashyap, Subhash (2017) Our Parliament. National Book Trust.

REFERENCES:
1. Granville Austin. (1999). The Indian Constitution: Cornerstone of A Nation. Oxford.
2. Granville Austin. (2003). Working in a Democratic Constitution: A History of the Indian Experience. Oxford.
3. Fadia, Kuldeep; Fadia, BL. (2020) Indian Government and Politics. (17th ed). Sahitya Bhawan.
4. Chakabarty, Bidyut; Pandey, RK. (2008) Indian Government and Politics. Sage India.
5. Khanna, HR. (2019) Making of India's Constitution. Generic.

COURSE OUTCOMES:
On successful completion of this course students are able to

CO1: explain the salient features of Indian Constitution

CO2: enumerate the fundamental rights and duties mentioned in the constitution.

CO3: understand the federal system of the country and its various governments.

CO4: understand the nature of Indian parliamentary system and the cooperation between all three organs of government

CO5: explain about the various other dynamics of Indian Polity.

Board of Studies (BoS):	Academic Council:
4th BoS meeting of SSSH held on 30.06.2021	17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 13: Promoting Peace, justice and strong institutions.

Statement: Promoting peaceful and inclusive societies for sustainable development, the provision of access to justice for all, and building effective accountability at all levels.

PPD 1103   **WORLD PHYSICAL GEOGRAPHY**   L   T   P   C

SDG: 6   **4   0   0   4**

COURSE OBJECTIVES:

The intentions of this course are

COB1: To teach the students the world physical geography through a syllabus similar to that UPSC- Civil Service Examination.

COB2: To make the students understand the basic facts about geography

COB3: To explain the students about the formation of different landform features.

COB4: To make the students understand the concept of climate

COB5: To teach the students about the oceanic features, property and movement of ocean water.

MODULE I   BASIC FACTS   12

Origin of universe and solar system - Basic facts about Earth and Earth's movement - Season Cycles - Latitude, Longitude and related concepts.

MODULE II   GEOMORPHOLOGY – ENDOGENIC FORCES   12

Geological Time Scale–Internal Structure of Earth - Continental Drift Theory - Plate Tectonic Theory – Orogenesis–Epeirogenesis - Volcanic activity – Earthquake – Tsunami.

MODULE III   GEOMORPHOLOGY – EXOGENIC FORCES   12

Weathering and Mass movement –Geomorphic Cycle and Landform Development - Fluvial LandformsTopography - GlacialTopography – Karst Topography – Coastal Topography – Aeolian Topography.

MODULE IV   CLIMATOLOGY   12

Origin and evolution of atmosphere - Structure and composition of atmosphere – Insolation - Atmospheric Temperature - Atmospheric Pressure - Cyclones (Tropical and Temperate) - Wind and Global circulation - Monsoonal mechanism - Hydrological Cycle - World Climate.

MODULE V   OCEANOGRAPHY   12

Bathymetry or Ocean bottom topography – Salinity - Ocean water temperature - Ocean currents–Tides – Ocean Deposits – Marine Resources – Coral Reefs and Coral Bleaching – Sea level Changes.

L – 60; Total Hours – 60

TEXT BOOKS:

1. Singh, Savindra. (2020). Physical Geography. Pravalika Publications.
2. Leong, Goh Cheng. (2020)CertificatePhysical andHuman geography. Oxford India.
3. Hussain, Majid. (2020) India and world Geography : For UPSC Preliminary and mains Examination. (5th ed) Mcgraw hill.
4. Bunnet, RB; Mehra, Seema. (2019) Physical Geography in Diagrams. (4th ed) Pearson.
5. Hussain, Majid (2016). World Geography. (5th ed). Rawat Publications.

REFERENCES:

1. Singh, Savindra. (2018). *Geomorphology*. Pravalika Publications.
2. Singh, Savindra. (2019). *Oceanography*. Pravalika Publications.
3. Singh, Savindra. (2015). *BIO-Geography*. Pravalika Publications.
4. Singh, Savindra. (2015). *Environmental Geography*. Pravalika Publications.
5. Singh, Savindra. (2015). *Climatology*. Pravalika Publications.

COURSE OUTCOMES:

On successful completion of the course the students are able to

CO1: describe the solar system of the universe and its various features.

CO2: explain the formation of earth's crust and components of earth's crust.

CO3: describe the ways by which the cyclones are formed

CO4: describe volcanic activity and forces behind earth quakes.

CO5: describe the ways by which the sea level changes

Board of Studies (BoS):   **Academic Council:**

4th BoS meeting of SSSH   17th AC held on 15.07.2021

 held on 30.06.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M							H				H			
CO2	H	M							M				H			
CO3	M	M							M				M			
CO4	M	M							M				M			
CO5	H	M							H				H			

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 6: Clean water and sanitation.

Statement: This course helps the students to understand the importance of water resources and access to safe water and sanitation is very essential for unlocking economic growth and productivity.

PPD 1104	**BASIC NUMERACY**	L	T	P	C
SDG: 08		2	1	0	3

COURSE OBJECTIVES:

COB1: To learn the short cut techniques of competitive examination

COB2: To learn basics of mathematical equations.

COB3: To have knowledge in various arithmetical calculations.

COB4: To understand different mathematical operations.

COB5: To understand the basics of interest calculation

MODULE I   SPEED MATHS TECHNIQUES   9

Multiplication – Divisibility – Squares and Cubes - Square roots and Cube roots.

MODULE II   NUMBER SYSTEMS   9

Number of Zeros – Unit Digits – Factors – Word Problems.

MODULE III   SIMPLIFICATION   9

BODMAS – Usage of Square and Cube Formulas – Virnaculam - Decimal Fractions.

MODULE IV   LCM, HCF AND REMINDERS   9

H.C.F and L.C.M - Application of LCM and HCF – Reminders and Reminder Theorem – Applications of LCM and HCF in Reminder – Application of Factors in reminders.

MODULE V   INTEREST,   INDICES,   SURDS   AND   9
**   PROGRESSION**

Simple Interest - Compound Interest - Surds and Indices – Arithmetic Progression – Geometric Progression – Harmonic Progression.

L – 30 ; T – 15; Total Hours – 45

TEXT BOOKS:

1. Aggarwal, RS. (2017) Quantitative aptitude. S.Chand.
2. Verma, Rajesh. Fast Track objective arithmetic. Arihant publishers.
3. Sinha, Nishit. (2020) Quantitative aptitude for CAT. (5th ed). Pearson.
4. Khattar, Dinesh. Quantitative aptitude. Pearson.
5. Arihant experts. (2021) General Mental Ability Magbook. Arihant.

REFERENCES:

1. Sharma, Arun. (2021) How to prepare for Quantitative aptitude for CAT. (9th ed). Mcgraw hill.
2. Thorpe, Edgar. (2018) Course in Mental ability and quantitative aptitude. (4th ed) MCGraw Hill.
3. Guha, Abhijit (2020) Quantitative aptitude for competitive examinations. (7th Ed). McGraw Hill.
4. Oswal Experts. (2020) Quantitative aptitude for competitive examinations. Oswal Publications.
5. Mishra, RK (2019) Tricky Mathematics for general competitive examinations. Herald Publications.

COURSE OUTCOMES:

On completion of the course, the students will be able to

CO1: effectively use the shortcut techniques to identify the best option.

CO2: simplify the complex equations.

CO3: apply the concepts in problem solving.

CO4: comprehend different mathematical operations

CO5: comprehend the calculation of interest

Board of Studies (BoS):   **Academic Council:**

4th BoS meeting of SSSH   17th AC held on 15.07.2021

held on 30.06.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M	M						H	M			H			L
CO2	H	M	M						M	M			H			L
CO3	M	M	M						M	M			M			L
CO4	M	M	H						M	M			M			L
CO5	H	M	M						H	M			H			L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 08: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all.

Statement: This course helps the students to enrich themselves as human capital as they can dramatically strengthen a country's competitiveness.

PPD 1105	PROJECT: MAP WORK	L	T	P	C
SDG: 08		0	0	2	1

COURSE OBJECTIVES:

The intentions of this project is to

COB1: make the students aware of the different states in India

COB2: introduce different countries of the world

COB3: to know the different physiographic division of world and India

In this project, the students should submit a Map work of any particular country of their interest. Many individual maps covering historical sites, physical features, minerals, industries etc pertaining to that country should be made and submitted. The Paper consists of one credit and it does not have any teaching hours. This exercise will increase the students' ability to remember the names of the cities, rivers etc. Such exercises if done today will make student accustomed to that and it will be very useful in their future civil service preparation.

P – 30 ; Total Hours – 30

REFERENCE BOOKS

1. Siddharta, K; Mukherjee, S. (2016) *Geography through Maps.* Kitab Mahal.
2. Oxford Atlas of the India and World.
3. Bharti, Ashish (2020) *Indian Geography through Maps.* KBC Nano Publication.

COURSE OUTCOMES:

On completion of the project, the students will be able to

CO1: mark different locations on the outline map of India and World.

CO2: trace the course of important rivers\

CO3: draw outline map of India.

Board of Studies (BoS):	Academic Council:
4th BoS meeting of SSSH held on 30.06.2021	17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO1	PSO2	PSO3	PSO4
CO1	L	M	M	M					L				H			
CO2	L	M	M	M					M				H			
CO3	M	M	M	M					M				M			

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 08: Productive employment.

Statement: This course helps the students to enrich themselves as productive workforce and become strong contributors to the economy

SEMESTER – II

| **END 1283** | **GENERAL ENGLISH - II** | **L** | **T** | **P** | **C** |

SDG: 4   **3   0   0   3**

COURSE OBJECTIVES:

COB1: To enable students to read, comprehend and appreciate the value of literature to life

COB2: To help them acquire language skills through Literature

COB3: To develop LSRW skills through practice in variety of contexts

COB4: To improve their vocabulary and correct English usage

COB5: To improve the learners report writing skills

MODULE I   9
Poetry: The Second Coming – W. B. Yeats
Speaking: Expressing one's opinion /Asking for others' opinion, agree, disagree
Writing: Movie / Book Review, Slogan Writing
Language: Modals, Prepositions
Vocabulary: Business Vocabulary (advertisements, sales)

MODULE II   9
Poetry: "Where the Mind is Without Fear" (Gitanjali 35) - Rabindranath Tagore
Listening: For understanding speaker's opinion
How books can open your mind by Lisa Bu. (6.16 minutes)
Reading: To understand the meaning and purpose of short texts (mails, memos)
Writing: Email Writing, Memo writing
Language: If Clause
Vocabulary: Finance vocabulary

MODULE III   9
Prose: "The Civilization of To-day" – C.E.M.Joad
Reading Comprehension: Digital habits across generations (learn English)**Speaking:** Discussions
Writing: Fax
Language: Relative Clause
Vocabulary: Collocations – verb-noun collocations

MODULE IV   9
Short story: "The Sparrows" - K. A. Abbas
Speaking: Making small talk

Writing: Job Application Letter

Language: Voice

Vocabulary: Employment vocabulary

MODULE V   9

Short story: "First Confession"– Frank O' Connor

Listening: Listening and taking short notes - Inspirational lesson for lifetime-How to manage failure and success by Dr. APJ (8.21 minutes)

Writing: Report Writing – Survey Reports

Language: Reported Speech

Vocabulary: Collocation sets about time and money

                                                                        L – 45; Total Hours - 45

REFERENCES:

1. Guy Brook-Hart, Business Benchmark Upper- Intermediate Student's Book, CUP, 2006.
2. S.Mythili, V.Kadambari. Ed. Plumes of Many Colours: A Collection of Short stories, Blackie Books, 1994.
3. Sriraman.T. Macmillan College Prose, Laksmi Publications, 2015.
4. Swan.M. Practical English Usage, OUP, 2005.
5. Whitby, Norman. Business Benchmark: Pre-intermediate to Intermediate, 2nd Edition, CUP, 2014.
6. https://learnenglish.britishcouncil.org/skills/reading/intermediate-b1/the-martian-a-book-review
7. https://learnenglish.britishcouncil.org/skills/reading/intermediate-b1/digital-habits-across-generations
8. https://www.youtube.com/watch?v=6ibCtsHgz3Y
9. https://www.youtube.com/watch?v=7E-cwdnsiow

COURSE OUTCOMES:

CO1: Respond to literary texts efficiently

CO2: Appreciate and critically analyse literary texts

CO3: Display effective LSRW skills in academic and professional contexts

CO4: Demonstrate a range of appropriate vocabulary in a variety of situations

CO5: Communicate effectively using grammatically correct language

Board of Studies (BoS):	**Academic Council:**
13th BoS held in the Department of English on 17.6.2021	17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.

Statement: This course helps the students to read, comprehend and appreciate the value of literature to life. It also helps them to enrich LSRW skills in academic and professional contexts.

LND 1281	பொதுத் தமிழ் - II		L	T	P	C
SDG 16	**GENERAL TAMIL - II**		2	1	0	3
நோக்கங்கள்						

- சங்க இலக்கியங்களையும் சங்கப் புலவர்களையும் அறிமுகம் செய்தல்.
- பழந்தமிழர்களின் அகப் புற வாழ்வினையும் பண்பாட்டினையும் எடுத்துரைத்தல்.
- அற இலக்கியங்கள், பக்தி இலக்கியங்கள், காப்பியங்களை அறிமுகம் செய்தல்
- பல்வேறு சமயக் கோட்பாடுகளையும் உண்மைகளையும் உணர்த்துதல்
- கட்டுரைகளை எழுத மாணவர்களைப் பயிற்றுவித்தல்
- சந்திப் பிழையின்றி எழுத மாணவர்களைப் பயிற்றுவித்தல்

அலகு I	சங்க / அற இலக்கியங்கள்	8

புறநானூறு - 143 - ஆவது பாடல், நற்றிணை - 19 - ஆவது பாடல், திருக்குறள் - நட்பு, காலமறிதல், நாலடியார் - அவையறிதல், பழமொழி நானூறு - இன்னா செய்யாமை (5 பாடல்கள்), இனியவை நாற்பது - முதலைந்து பாடல்கள்

அலகு II	பக்தி இலக்கியங்கள்	8

திருவாசகம் - எட்டாம் திருமுறை (5 பாடல்கள்), நம்மாழ்வார் - (5 பாடல்கள்,) திருமந்திரம் (தேர்ந்தெடுக்கப் பெற்ற 5 பாடல்கள்).

அலகு III	காப்பியங்கள்	8

சிலப்பதிகாரம் - வழக்குரை காதை 50-73 (23 அடிகள் மட்டும்), கம்பராமாயணம் - பாலகாண்டம்- நாட்டுப்படலம் (10 பாடல்கள்), இரட்சண்ய யாத்ரிகம் - சிலுவைப்பாடு (10 பாடல்கள்), சீறாப்புராணம் - மானுக்குப் பிணை நின்ற படலம் (தேர்ந்தெடுக்கப் பெற்ற 5 பாடல்கள்

அலகு IV	கட்டுரைகள்	7

உ.வே.சாமிநாதையர் - தமிழ்நாட்டு வணிகம், மா.இராசமாணிக்கனார் -சித்தன்னவாசல், ம.லெ.தங்கப்பா - எது வாழ்க்கை, பி.எஸ்.அப்துர் ரஹ்மானின் வாழ்க்கை வரலாறு..

அலகு V	இலக்கிய வரலாறு	7

எட்டுத் தொகை, பத்துப்பாட்டு

அலகு VI	மொழிப்பயிற்சி	7

இலக்கணக் குறிப்புத் தருதல், வல்லினம் மிகுவிடங்களும் மிகாவிடங்களும், மொழிபெயர்ப்பு (ஆங்கிலத்திலிருந்து தமிழில் பெயர்த்தல்)கடிதங்களும் வகைகளும்

						L – 30; T – 15; TOTAL HOURS – 45

குறிப்புகள்
1. பொதுத்தமிழ் - செய்யுள்திரட்டு - தமிழ்த்துறை வெளியீடு
2. தமிழ் இலக்கிய வரலாறு - சோம.இளவரசு
3. சிறுகதைத் தொகுப்பு (கட்டுரைக் களஞ்சியம்)
வெளிப்பாடு

- சங்க இலக்கியங்கள் குறித்தும் சங்ககால மக்களின் வாழ்வு குறித்தும் உணர்ந்து கொள்வர்.
- சங்கப் புலவர்கள் பற்றிய தகவல்களையும் அவர்தம் படைப்பாளுமை பற்றியும் அறிந்து கொள்வர்.
- தமிழர்களின் ஆன்மீகச் சிந்தனைகளை பற்றியும் அறச்சிந்தனைகள் பற்றியும் அறிந்து கொள்வர்,
- மாணவர்கள் பல்வேறு சமயச் சிந்தனைகள் குறித்து தெரிந்து கொள்வர்.
- தமிழ் இலக்கணங்கள் பற்றி அறிந்து கொள்ளவும் மொழிபெயர்ப்பு செய்யும் திறனும் பெறுவர்.
- புத்திலக்கியங்களைப் படைக்கும் திறனையும் திறனாய்வு செய்யும் திறனையும் பெறுவர்

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 16: Peace, Justice and Strong Institutions

Statement: Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime through the Quranic, Vedic and Biblical literature.

LND 1282   **GERMAN – II**   **L   T   P   C**

SDG: 4   **3   0   0   3**

COURSE OBJECTIVES:

The objectives of this course are :

COB1: To enable the learners to listen and understand the spoken German language which uses the elementary spoken structures.

COB2: To enable the learners to speak and engage in simple dialogues in German.

COB3: To enable the learners to read and understand the elementary texts in German.

COB4: To enable the learners to write simple sentences and short paragraphs in German.

COB5: To demonstrate Proficiency in reading, writing, and speaking in basic German. Learning vocabulary related to profession, education, day-to-day activities, food, culture, sports and hobby, family set up, workplace, market and classroom activities are essential.

COB6: To make the students industry oriented and make them adapt in the German culture.

MODULE I   KONTAKTE   7

To arrange appointments, understand and give instructions, understand and reply letters, find information in the text, identify the situations and understand the conversation; Vocabulary: related to the topic; Grammar: Dative personal pronomen, Possessive Pronomen, verbs and Preposition.

MODULE II   MEINE WOHNUNG   7

To understand the advertisements related to flats/houses, describe a flat, write a text about a flat; Vocabulary: related to the topic; Grammar: Adjective with sein (sehr/zu), wechselpreposition with Dative.

MODULE III   ALLES ARBEIT?   7

To describe daily routine, talk about the past, speak about jobs, position, advertisements, prepare telephone conversation; Vocabulary: related to the topic; Grammar: Imperativ -Du form, Simple Past tense (regular & irregular verbs).

MODULE IV   KLEIDUNG UND MODE   8

KLEIDUNG UND MODE – LEARNING: To speak about clothes,

understand the conversation at shopping centers, shopping for dresses, lead a discussion on purchasing dresses, orient oneself about a shopping complex. Vocabulary: related to the topic; Grammar: Trennbare & Untrenn bareverben, Introduction to reflexive pronoun und Reflexive verbs.

MODULE V   GESUND UND MUNTER   8

To make personal statements, name body parts, understand sport activities, conversation with the doctor, get & give tips to healthy life, The prefix Lieblings -Sentence formation; Advanced Conversation skills (pertaining chiefly to simple dialogues in everyday situations), Vocabulary: related to the topic; Grammar: Simple Future Tense, Esgibt, Gibtes? - sentence formation.

MODULE VI   AB IN DEN URLAUB!   8

To suggest a city tour, describe the directions, write a Simple Email and reply, describe the weather, make a complaint in the hotel, speak about the trips; Advanced Text - Reading Comprehension And Translation Practice from German Into English Vice versa; Vocabulary: related to the topic and related to School, University, Professions; Grammar: Adverbs (time), Join sentences with "und", "oder", and "aber".

L -45; Total Hours – 45

TEXT BOOKS:
1. Stefanie Dengler, "Netzwerk A1.2", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2015.

PRACTICE BOOK:
1. Johannes Gerbes, "Fit fürs Goethe-Zertifikat A1", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2010.

REFERENCES:
1. Paul Rusch, "Einfach Grammatik", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2012.
2. Hermann Funk, "studio d A1", Goyal Publishers & Distributors Pvt. Ltd., Delhi, 2009. 15OH78 German Language.

COURSE OUTCOMES:
On successful completion of this course learners will be able to
CO1: remember greeting people, introducing oneself and understanding basic expressions in German
CO2: read and describe basic German sentences relating to routine situations.

CO3: introduce him / her and others as well as ask others about themselves and communicate using simple sentences.

CO4: write simple sentences and short paragraphs in German.

CO5: identify and deal with social and cultural aspects of Germany and other German speaking countries.

CO6: listen and identify individual sounds of German and simple day-to-day conversations

CO7: speak simple sentences using basic sounds and words

CO8: read and understand short passages on familiar topics

CO9: apply basic sentence structures while writing

Board of Studies (BoS):   **Academic Council:**

14th BoS of the Department of Commerce   17th AC held on 15.07.2021
held on 22.04.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L
CO6	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4 : Quality Education

Statement: The substantially improve the relevant skills which develop the confidence in young people, including technical and vocational skills, help for employment, decent work and entrepreneurship.

LND 1283   **MODERN COMMUNICATIVE ARABIC**   L   T   P   C

SDG 4   3   0   0   3

COURSE OBJECTIVES:

The course aims to teach

COB1: communication in the situations of marketing clothes, food, etc.

COB2: vocabulary about the climates, seasons and hold telephonic conversations

COB3: vocabulary related to various games, students' associations.

COB4: communication in Work place like ticketing, booking, confirmation & passport procedures

COB5: vocabulary related to illness, numbers and communication with doctors.

MODULE I   BUSINESS PLACE COMMUNICATION   9

Reading and listening Lesson 9: marketing (التسويق) –vocabulary related to marketing clothes, food, different types of contracts- conversation in business place - price, marketing, subject and predicate (المبتدأ والخبر), using interrogating form of (بكم - أي)

MODULE II   USAGE OF TENSES   9

Situational conversation - Lesson 10: climate (الجوّ) – vocabulary related to climate, places& seasons, discussion question and answers – telephonic conversations – order (فعل الأمر) – interrogative form (كيف) - negative form of المضارع

Lesson 11: people and places (الناس والأماكن) – vocabulary related to people and places, colours, feminine gender – place of work – transportation – question and answer – past tense – usage of articles (استخدام الحروف: في – إلى – من - مع)

MODULE III   SENTENCES IN COMMUNICATION   9

Lesson12 : hobby (الهوايات) - vocabulary related to various games, students' associations – adjectives and synonyms – (الفعل المضارع المسند إلى ياء المخاطبة – الإشارة)

MODULE IV   CONVERSATION OF BUSINESS CONVERSATION   9

Lesson:13 travel (السفر) - vocabulary related to ticket booking – confirmation – passport procedures – resident permits (الحجز والتأكيد والجوازات والإقامة)– lost luggages – four directions – conversation about services – seeking information of luggage lost.

Lesson:14 haj and umrah (الحج والعمرة) - vocabulary related to haj and umrah – expression of arabic numbers – procedures of umrah and haj – (كيف – متى :الاستفهام)

(– بم - أين)

MODULE V   SITUATIONAL CONVERSATION   9

Lesson 15: health (الصحة) - vocabulary related to illness – numbers 100 and 1000 – doctor's visit – communication with doctor – (الاستفهام : لماذا)

Lesson 16: vacation (العطلة) - vocabulary related to holidays – festivals – travel – spending holidays – Arabic months – interrogative form (مع المضارع، أين – كم :الاستفهام الجماعة: ستقضون واو)

L – 45; Total Hours – 45

TEXT BOOKS:

1. Al Lughathul Arabiya (اللغة العربية ، الصف الأول ، الجزء الأول), Part I, Bukhari Aalim Arabic College, 2004.

REFERENCES:

1. Dr. F. Abdur Raheem, Durus Al LugathilArabiyya, Islamic Foundation Trust, Chennai, 2002.
2. **Al QirathulArabiyya Lil Mubtadiyeen (UmmulQura University, Makkah),** Bukhari Aalim Arabic College, 2005.

COURSE OUTCOMES:

At the end of the course, the student is expected to

CO1: communicate in the situation of marketing clothes, food, etc.

CO2: discuss about the climates, seasons and hold telephonic conversations

CO3: discuss in the playground, students' gatherings

CO4: communicate in certain work places

CO5: recognize proper usage of sentences in communication.

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	L	M			L	M	H					M	M	M	M	M
CO2	L	M			L	M	M					M	M	M	M	M
CO3	M	M			L	M	M					L	L	L	L	L
CO4	M	M			L	L	M					L	L	L	L	L
CO5	H	M			M	L	H					L	L	L	L	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Developing Language skill

Statement: Arabic language enhances effective communication in the workplace.

PPD 1201   **INTRODUCTION TO SOCIOLOGY**   L   T   P   C

SDG: 16   4   0   0   4

COURSE OBJECTIVES:

The intentions of this course are

COB1: To introduce the students the basic principles of sociology.

COB2: To make students understand about the different social stratifications in the society.

COB3: To teach the students the different theories of social understanding.

COB4: To make students understand about the interrelationship between Society, Religion and politics.

COB5: To teach students the perspectives of famous social thinkers.

MODULE I   **SOCIOLOGY- THE DISCIPLINE**   **12**

Modernity and social changes in Europe and emergence of Sociology - Scope of the subject and comparison with other social sciences - Sociology and common sense - Sociological imagination - Self-reflexivity - Positivism and its critique - Fact value and objectivity.

MODULE II   **SOCIOLOGICAL THINKERS**   **12**

Karl Marx: Historical materialism, alienation - Emile Durkheim: Social fact, suicide, religion and society - Max Weber: Social action, ideal types, authority, Protestant ethic and the spirit of capitalism - Talcott Parsons: Social system - Robert K. Merton: Latent and manifest functions, conformity and deviance, reference groups – Mead: Self and identity - CH Cooley: Looking Glass Self.

MODULE III   **SOCIOLOGICAL THEORY**   **12**

Functionalism - Social Capital - Conflict perspectives: Marxism, Neo-Marxism and conflict theory - Social action and interpretive perspectives - Symbolic interactionism – Phenomenology – Ethnomethodology - Uniting structural and social action approaches - Modernity, post modernity and postmodernism

MODULE IV   **SOCIAL STRATIFICATION**   **12**

Social inequality and social stratification - Hierarchy, social exclusion, poverty and deprivation – Stratification: functionalist, Market liberal, Marxist and Weberian perspectives - Social stratification of class, caste, status groups, gender, ethnicity and race. Social mobility: open and closed

systems, types of mobility, sources and causes of mobility.

MODULE V   SOCIETY AND RELIGION   12

Sociological theories of power - Power elite –Protest, agitation, social movements, collective action and revolution - Sociological theories of religion - Types of religious practices: Animism, Monism, Pluralism, Sects, Cults - Religion in modern society: Religion and Science, Secularization, Religious Revivalism, Fundamentalism.

L – 60; Total Hours – 60

TEXT BOOKS:

1. Haralambus; Holborn (2014) *Sociology: Themes and perspectives.* (7th ed). Collins.
2. Abraham, Francis (2017) *Modern Sociological Theory.* Oxford.
3. Abraham, Francis ; Morgan, JH. (2011) *Sociological Thought.* Macmillan India.
4. Giddens, Anthony. (2021) *Sociology*(9th ed).
5. Shankar Rao, CN (2019) *Sociology: Principles of Sociology.* (7th) S Chand.

REFERENCES:

1. Scott, John; Marshall, Gordon.(2015)*Oxford dictionary of Sociology:*Oxford.
2. Johnson; Allan G. (2005) *Blackwell's dictionary of Sociology.*(2nd Ed) Blackwell.
3. Morrison, Ken. (2006) *Marx, Durkheim, weber: Foundations of Modern Sociological thought.* (2nd Ed) Sage India.
4. Ritzer, George; Stepnisky, Jeffery. (2021) *Modern Sociological Theory.* (8th Ed). Sage India.
5. Coser, Lewis A. (2012) *Masters of Sociological thought.* (2nd). Rawat.

COURSE OUTCOMES:

On successful completion of this course students are able to

CO1: understand the difference between fact, value, objectivity and subjectivity of sociological issues.

CO2: imagine through sociological perspective.

CO3: understand that there are different aspects and context of social reality.

CO4: understand different theories of social understanding.

CO5: explain the various theories of religion, power and society.

Board of Studies (BoS):   **Academic Council:**

4th BoS meeting of SSSH   17th AC held on

held on 30.06.2021   15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO 1	M	M					L	H	H				H	M	L	L
CO 2	M	M					L	M	M				H	M	M	L
CO 3	L	M					L	M	M				M	H	L	L
CO 4	M	M					L	M	M				M	M	M	L
CO 5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 16: Build effective, accountable and inclusive institutions at all levels.

Statement: This course helps the students in building public trust, stronger social cohesion, peaceful and inclusive societies.

| PPD 1202 | ANCIENT INDIAN HISTORY | L | T | P | C |
| SDG: 04 | | 3 | 0 | 0 | 3 |

COURSE OBJECTIVES:

The intentions of this course are

COB1: To teach the students the ancient history of India, in line with the syllabus of Civil Service Examination.

COB2: To teach them about the various ancient empires of India and their contribution.

COB3: To make them know about the various philosophies that inherited this land post mauryan period

COB4: To make them know about the various philosophies that inherited this land from ancient times.

COB5: To make them know about the various philosophies that inherited thisland post gupta period.

MODULE I   **PRE / PROTO HISTORY**   9

Palaeolithic – Mesolithic – Neolithic (Harappan Civilisation) – Chalcolithic

MODULE II   **VEDIC, LATER VEDIC AND POST VEDIC**   9

Advent of Aryans – Vedas (Philosophies) – Political Systems – Mahajanapadas – Foreign Invasions (Persia / Greece) –Rise of Heterodox Sects - Jainism and Buddhism - Rise of Mauryas.

MODULE III   **POST MAURYAN PERIOD**   9

Sunga – Kanva – Kharavela – Satavahanas – Indo Greek – Sythians (Shaka) – Parthians – Kushans.

MODULE IV   **RISE OF REGIONAL KINGDOM**   9

Gangas – Pallavas – Chalukyas – Vakatakas – Guptas

MODULE V   **POST GUPTA PERIOD**   9

Vardhanas – Later Cholas – Rashtrakootas – Golden Age of Tamil Litrature (Sangam Period) – Palas – GurjaraPrathihara.

L – 45 ; Total Hours – 45

TEXT BOOKS:

1. Singh, Upinder. (2009) History of Ancient and Early Medieval India. Pearsons.

2. Sharma, RS (2020) India's Ancient Past. Oxford India.
3. Jha, DN (2020) Ancient India in Historical Outline. Manohar Publications.
4. Thapar, Romila.(2020) Penquin's Early History of India.Penquin Publishers.
5. Tripati, Rama Shankar. (2014) *History of Ancient India.* (10th Ed) .Motilal Banarasidass.

REFERENCES:

1. Reddy, Krishna(2017) *Indian History.* (2nd Ed). McGrawhill Education.
2. Basham, AL. (2014) *The Wonder that was India.* Picador India.
3. Majumdar, RC (2017) *Ancient India.* (10th Ed) Motilal Banarasidass.
4. Thapar, Romila. (1999) *From Lineage to State.* (2nd Ed) Oxford.
5. Naegele, Charles (2011) *Ancient History of India* (1st Ed) DK Print.

COURSE OUTCOMES:

On successful completion of the course the students are able to

CO1: explain the ancient History of India.

CO2: describe the contribution of various ancient empires of India.

CO3: explain the various philosophies of India post mauryan period.

CO4: explain the various philosophies of India in anciant period.

CO5: explain the various philosophies of India post gupta period.

Board of Studies (BoS):
4th BoS meeting of SSSH
held on 30.06.2021

Academic Council:
17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Quality education and promote lifelong learning opportunities for all.

Statement: This course will help the students understand that every generation in history has faced global challenges and the learners will develop systems wide understanding of what supports a healthy environment.

PPD 1203   **POLITICAL ECONOMY**   **L   T   P   C**

SDG: 16   **4   0   0   4**

COURSE OBJECTIVES:

The intentions of this course are

COB1: To teach the students the meaning and nature of political economy.

COB2: To make students understand the various theories of political economy.

COB3: To teach students the political economy of India since independence.

COB4: To make students understand the necessity of LPG – Liberalisation, privatisation and globalisation in India.

COB5: To teach students the current trend in International political economy.

MODULE I   MEANING AND NATURE   12

Meaning and nature of Political Economy – Different conceptions of Political Economy – Political Economic approach to the study of Politics – Political Economy and Power – Influence of Money and Economic power in Political processes – Influence of Political dynamics in Economic Policy making - Public choice theory.

MODULE II   TRADITIONAL THEORIES   12

Mercantilism – Physiocrats – Classical political Economy – Marxian Political Economy – Neo-Marxian political economy - Neoclassical Political Economy

MODULE III   MODERN THEORIES   12

Keynesian Political Economy – Monetarism – Neoliberal Institutionalism – State centered approach – power centered approach – Justice centered approach.

MODULE IV   INDIAN POLITICAL ECONOMY   12

Political Economy before Independence - Era of Planning in India – Types of Planning - Land reforms in India – Dynamics of Indian agricultural and industrial policy –Socialist era of Political Economy - Economic reforms and Industrialisation in India - Era of Capitalist Political Economy and Globalisation — Corporate economy and Crony Capitalism.

MODULE V   INTERNATIONAL POLITICAL ECONOMY   12

Governing the world economy – Globalisation and New world order– Dependency Theory – World System Theory – International Monetary

System – Brettonwoods system and its failure – IMF – World Bank – WTO – Economic regionalization.

L – 60; Total Hours – 60

TEXT BOOKS:

1. Caporaso, James; Levine, David. (1992) Theories of Political Economy. Cambridge
2. Gilpin, Robert. (2020) Global Political Economy. Orient Blackswan.
3. Frankel, Francine. (2006) India's Political Economy .(2nd Ed) Oxford
4. Loganathan, V. (2020) History of Economic thought(10th Ed) S Chand.
5. Ragavan, VP (2009) History of Economic Thought. Kunal books.

REFERENCES:

1. Jalan, Bimal; Balakrishnan, Pulapre. (2014) *Politics trumps economics.* Rupa and Company.
2. Cone, Theodore H. (2011) *Global Political Economy.* (6th Ed) Pearson.
3. Nagaraj, R; Motiram Sripad. (2017) *Political Economy of Contemporary India.* Cambridge.
4. Rudolph, Lloyd; Rudolph, Susanne. (1987) *In Pursuit of Lakshmi: The Political Economy of Indian State.* University of Chicago Press.
5. Wittman, Donald; Weingast, Barry. (2008) *Oxford Handbook of Political Economy.* Oxford.

COURSE OUTCOMES:

On successful completion of this course students are able to

CO1: successfully explain the meaning of political economy.

CO2: understand the various theories of political economy.

CO3: understand the logic behind India's decision of accepting LPG in their home land.

CO4: understand the interrelationship between politics and economics that exists in India.

CO5: understand the political economy of the world in general.

Board of Studies (BoS):   **Academic Council:**

4th BoS meeting of SSSH   17th AC held on 15.07.2021

held on 30.06.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 16: Provide access to justice for all and build effective institutions.

Statement: This course helps the students to understand that effective, safe, and people-centered systems are the backbone of social institutions in every country

| **PPD 1204** | **ANALYTICAL REASONING** | **L** | **T** | **P** | **C** |
| **SDG: 08** | | **2** | **1** | **0** | **3** |

COURSE OBJECTIVES:

The intentions of this course are

COB1: To develop and increase analytical reasoning ability of the student

COB2: To teach students the art of analytical ability

COB3: To make students understand the nuance of reasoning in competitive exam

COB4: To make students understand the nuance of analysis of blood relations

MODULE I   LINEAR ARRANGEMENT   12

1 Row Sequence – 2 Row Sequence – Multiple Row Sequence

MODULE II   CLOSED LOOP ARRANGEMENTS   11

Circular Arrangement – Square or Rectangular Arrangement - Hexagonal and Octagonal Arrangement.

MODULE III   CROSS VARIABLE RELATIONSHIP   11

Sequential Order of Things – Complex Arrangements.

MODULE IV   LINEAR RELATIONSHIP   11

Relations with different Generation – Blood Relation.

L – 30; T – 15; Total Hours – 45

TEXT BOOKS:

1. Praveen, RV. (2020) Quantitative aptitude and Reasoning. PHI learning.
2. Pandey, MK. (2020) Analytical Reasoning. BSC publishing.
3. Sharma, RA; Joon, Sanjeev. (2020) Logical reasoning, Analytical Ability and GMA. GKP Publishers.
4. Aggarwal, RS (2018) Modern Approach to verbal and Non-verbal reasoning. (2nd Ed) S Chand
5. Arihant. (2014) A New approach to reasoning: Verbal, Non-verbal and analytical. (2nd Ed) Arihant.

REFERENCES:

1. Bharadwaj, Peeyush. (2015) The Hand on Guide to Analytical reasoning and Logical reasoning. (4th Ed). Arihant.
2. Disha. (2018) Short Cuts to Reasoning. (2nd Ed) Disha Publishers

3. Gupta, AK (2021) Logical and Analytical reasoning. (36th Ed). Ramesh Publishers.

4. Dipak Kumar, Yugnirmal (2018) Reasoning Verbal, Non-Verbal and analytical: for Competitive examinations. Unicorn Books.

5. Lal, MB. (2015) CSAT, Logical Reasoning and Analytical reasoning. UpkarPrakashan

COURSE OUTCOMES:

On successful completion of this course students are able to

CO1: solve any question related to analytical reasoning.

CO2: prepare for any competitive exam with respect to this analytical reasoning.

CO3: know the art of reasoning and apply in better in everyday life and personal relations.

CO4: apply the analysis of blood relations for competitive exams

Board of Studies (BoS):	**Academic Council:**
4th BoS meeting of SSSH held on 30.06.2021	17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M	M	M					H				H		M	M
CO2	H	M	M	M					M				H		M	M
CO3	M	M	M	M					M				M		H	M
CO4	M	M	M	M					M				M		M	M

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 08: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all.

Statement: This course helps the students to enrich themselves as human capital as they can dramatically strengthen a country's competitiveness.

| PPD 1205 | **FIELD STUDY –** | L | T | P | C |
| SDG: 08 | **ARCHAEOLOGICAL SITES** | 0 | 0 | 2 | 1 |

COURSE OBJECTIVES:

The intentions of this course are

COB1: To teach the various archaeological techniques through real archaeologists.

COB2: To take students to field visits of sites which are ancient in nature and give them a live experience of archaeological excavation.

COB3: To train the young minds to critically examine the historical writing they have read through the understanding of archaeology.

Practical:

The syllabus of the course is dynamic in nature. The visiting archaeologists can prepare their own syllabus and plan their field visits accordingly. The field visits are purely guided visits. The students in batches or in total can be taken to already excavated sites that are maintained by ASI or Live excavations done by the Visiting archaeologist. The dynamic nature of syllabus is required to give freedom to the eminent scholars in the domain the take the class forward in the best way possible.

P – 30; Total Hours – 30

REFERENCES:

1. Gamble, Clive. (2020) *Archaeology: The Basics.* (3rd Ed) Routledge.
2. Catling, C. (2009) *Archaeology: Step by Step.* Hermes House.
3. Smith, Claire; Brooke, Heather; Morrison Michael. (2020) *Archaeologists field Handbook.* (2nd Ed) Taylor and Francis.

COURSE OUTCOMES:

On successful completion of this course students are able to

CO1: learn the basics of archaeology.

CO2: understand the logic of historical writings.

CO3: imagine about the land we inherit today in a positive way.

Board of Studies (BoS) :	**Academic Council:**
4th BoS meeting of SSSH	17th AC held on 15.07.2021
held on 30.06.2021	

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M	M						H				H			
CO2	H	M	M						M				H			
CO3	M	M	M						M				M			

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 08: Productive employment

Statement: This course helps the students to enrich themselves as productive workforce and become strong contributors to the economy

GENERAL ELECTIVE BASKET

PPDX 01	NCC:GENERAL ORIENTATION AND	L	T	P	C
SDG:08	DRILL	1	0	2	2

COURSE OBJECTIVES:

NCC course is aimed to achieve following learning objectives

COB1: Develop character, camaraderie, discipline, secular outlook, the spirit of adventure, sportsman spirit and ideals of selfless service amongst cadets by working in teams, honing qualities such as self-discipline, self-confidence, self-reliance and dignity of labour in the cadets

COB2: To create interest in cadets by including and laying emphasis on those aspects of Institutional Training which attract young cadets into the NCC and provides them an element of thrill and excitement.

COB3: To inculcate defence Services work ethos that is characterized by hard work, sincerity of purpose, honesty, ideal of selfless service, dignity of labour, secular outlook, comradeship, spirit of adventure and sportsmanship.

THEORY

NCC: General	6 Hours
National Integration and Awareness	4 Hours
Personality Development	3 Hours
Social Service and Community Development.	2 Hours

PRACTICAL

Drill	12 Hours
Field Craft and Battle Craft	3 Hours
Map Reading	3 Hours
Weapon Training	5 Hours
Social Service and Community Development	7 Hours

L – 15; P – 30; Total Hours - 45

COURSE OUTCOMES:

NCC Training is aimed to achieve following

CO1: Develop discipline and leadership qualities

CO2: Learn the work ethos of armed forces and be ready to join armed forces if required

CO3: They also develop limited ability to address real life problems by applying

problem solving and critical thinking skills in addition to undertaking tasks as members or leaders of small teams and groups

Board of Studies (BoS) :
4th BoS meeting of SSSH
held on 30.06.2021

Academic Council:
17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M							H				H		H	H
CO2	H	M							M				H		H	H
CO3	M	M							M				M		H	H

Note: L - Low Correlation   M - Medium Correlation   H -High Correlation

SDG 08: Productive employment

Statement: This course helps the students to enrich themselves as productive workforce and become strong contributors to the economy

PPDX 02	UNDERSTANDING YOUTH	L	T	P	C
SDG: 08		2	0	0	2

COURSE OBJECTIVES:

On successful completion of the course, the student will be able to

COB1: understand the concept and perspective of Youth.

COB2: familiarize the different approaches to youth.

COB3: analyse the challenges and opportunities of young people in new millennium.

MODULE I   INTRODUCTION   10

Defining Youth - Social Construction of Youth – Changing conceptions of Youth - Perspectives of youth: cultural, comparative and biographic - Youth Demographics - Youth power: youth as social capital, youth as change agents in socio and political movements.

MODULE II   APPROACHES TO UNDERSTANDING YOUTH   10

Youth in Society and Culture - Youth as Action - Transition and Identity formation - Citizenship and Civic engagement - Youth: Inequality and dependence – Social inclusion – Equity and Access.

MODULE III   YOUTH IN NEW MILLENNIUM: CHALLENGES   10
**   AND OPPORTUNITIES**

Youth in the context of globalization - Education and Skill Development, Employability and Employment - Health-Physical, Mental and spiritual well-being.

L – 30 ; Total Hours – 30

TEXT BOOKS:

1. Balan K., (1985), Youth Power in the Modern World, Ajanta Publications, New Delhi
2. Landis H. Paul, (2011), Adolescence and Youth: The Process of Maturing.Sarup Book Publishers Pvt. Ltd., New Delhi.
3. Verma. M. L. (2010) Youth and Revolutionary Upsurge,Sarup Book Publishers Pvt. Ltd., New Delhi.

REFERENCES:
1. Kumar, Sanjay (2019) Youth in India: Aspirations, attitudes and anxieties. Taylor and Francis.
2. Kumar, Vikash (2020) Youth in Contemporary India: Issues, Challenges and Opportunities.
3. Ramu, Dhatdinamurty (2020) Youth Leads India to Achieve SDG in 2030. Notion Press.
4. Sivakumar, P; Rajan, Irudaya. (2018) Youth Migration in emerging India: Trends, Challenges and opportunities. Orient Blackswan.

COURSE OUTCOMES:

CO1: Understand the nature of youth power and the way to use it effectively.

CO2: Learn the nature of challenges faced by youth in the new millennium and get equipped to face it.

CO3: Develop the concepts behind the concept of education and skill development and their usefulness in youth development.

Board of Studies (BoS):   **Academic Council:**

4th BoS meeting of SSSH   17th AC held on 15.07.2021

held on 30.06.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M	H						H				H		H	H
CO2	H	M	H						M				H		H	H
CO3	M	M	H						M				M		H	H

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 03: Healthy Lives

Statement: This course helps the students to strengthen their Health Physically, Mentally and spiritually.

| PPDX 03 | **HUMAN RIGHTS AND SOCIAL** | L | T | P | C |
| SDG: 04 | **LEGISLATION** | 2 | 0 | 0 | 2 |

COURSE OBJECTIVES:

The students will able to

COB1: gain knowledge about human rights and social legislations

COB2: acquire the skills of applying the principles of human rights and social legislation in social work practice

COB3: understand about India's role in upholding universal human rights.

MODULE I   HUMAN RIGHTS   10

Human Rights: Concept, Scope - Universal Declaration of Human Rights - International Covenant on Economic, Social and Cultural Rights - International Covenant on Civil and Political Rights. Human Rights in the Constitution of India. Roles and Powers of National Human Rights Commissions. Responsibilities of State Human Rights Commission - Social Work profession and Human Rights. Rights of vulnerable groups.

MODULE II   SOCIAL LEGISLATION   10

Social Legislation: Meaning and Scope. Family Courts, Lok Adalats, The Legal Aid, Public Interest Litigation and Right to Information Act (2005). Right to Education (RTE). Protection of Civil Rights Act 1955. Protection of Women from Domestic Violence Act-2005, Sexual Harassment of women at Workplace Act and Rules-2013. POCSO Act, 2012, PNDT Act 1994, The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities), Act, 2015.

MODULE III   OTHER SOCIAL LEGISLATION   10

The Special Marriage Act, 1954, Hindu Adoption and Maintenance Act 1956, Juvenile Justice act 1986, Child Labor Prohibition and Regulation Act 1986, Bonded Labor Abolition Act 1976. The Maintenance and Welfare of Parents and Senior Citizens Act 2007, Persons with disabilities Act, 1995, Mental Health Act, 1987. Prevention of Immoral Traffic Act 1956, Protection of Consumer Act. 1986. Transplant of human Organ Act 1994. Role of social worker in promoting social legislation – LGBT Rights and Acts.

L – 30 ; Total Hours – 30

TEXT BOOKS:

1. Gangrade K.D., (2011)Social Legislation in India, (2 Volumes) Concept

Publishing Company, New Delhi

2. Aish Kumar Das. (2007)Human Rights in India.Sarup and Sons. New Delhi

3. Deshpande, Bhagyashree. (2019) Human Right, Law and Practice. Central Law Publications

4. Ghai, KK. (2015) Indian Constitution and Human Rights. (6th Ed) Kalyani Publishers.

REFERENCES:

1. Chiranjeevi, Nirmal. (2002) Human Rights in India: Historical, Social and Political Perspectives. Oxford India.

2. Agarwal, HO. (2021) International Law and human rights. (23rd Ed) Central Law Publishers.

3. Narayan, RS (2007) Human Rights, Democracy and Development: Identity, Independence, Integration. Indian Publishers distributors.

COURSE OUTCOMES:

CO1: Learn the concept of universal human rights and the fundamentals behind it.

CO2: Learn the debates behind the universality of human rights and challenges faced by the concept in regional spaces.

CO3: Understand the meaning and importance of social legislation in India.

Board of Studies (BoS):	**Academic Council:**
4th BoS meeting of SSSH held on 30.06.2021	17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	H	M							H				H		M	M
CO2	H	M							M				H		M	M
CO3	M	M							M				M		M	M

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.

Statement:: Ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non- violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development

PPDX 04	NCC: SOCIAL SERVICE, COMMUNITY DEVELOPMENT AND DRILL	L	T	P	C
SDG: 01		1	0	2	2

COURSE OBJECTIVES:

NCC course is aimed to achieve following learning objectives

COB1: Develop character, camaraderie, discipline, secular outlook, the spirit of adventure, sportsman spirit and ideals of selfless service amongst cadets by working in teams, honing qualities such as self-discipline, self-confidence, self-reliance and dignity of labour in the cadets

COB2: To create interest in cadets by including and laying emphasis on those aspects of Institutional Training which attract young cadets into the NCC and provides them an element of thrill and excitement.

COB3: To inculcate defence Services work ethos that is characterized by hard work, sincerity of purpose, honesty, ideal of selfless service, dignity of labour, secular outlook, comradeship, spirit of adventure and sportsmanship.

THEORY

Personality development	5 hours
Leadership	5 hours
Social service and community development.	5 hours

PRACTICAL

Drill	12 hours
Field craft and battle craft	4 hours
Map reading	5 hours
Weapon training	4 hours
Social service and community development	5 hours

L – 15; P – 30; Total Hours - 45

COURSE OUTCOMES:

NCC Training is aimed to achieve following

CO1: Develop discipline and leadership qualities

CO2: Learn the work ethos of armed forces and be ready to join armed forces if required

CO3: Develop the character, perseverance, balanced state of mind required for competing in any competitive exam

Board of Studies (BoS) :

4th BoS meeting of SSSH held on 30.06.2021

Academic Council:

17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO1	PSO2	PSO3	PSO4
CO1	H	M							H				H		H	H
CO2	H	M							M				H		H	H
CO3	M	M							M				M		H	H

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 1: No poverty

Statement:: This course helps the students to understand that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance

PPDX 05	**HUMAN DEVELOPMENT: THEORY,**	L	T	P	C
SDG: 04	**POLICY AND PRACTICE**	2	0	0	2

COURSE OBJECTIVES:

The students will able to

COB1: understand the key concepts of the Human Development approach

COB2: develop the knowledge of Human Development and related development approaches

COB3: acquire knowledge on measuring Human Development

COB4: Acquire knowledge in Governance

COB5: Understands the Indian perspective in context to human development

| MODULE I | CONCEPT OF HUMAN DEVELOPMENT AND ITS EVOLUTION | 6 |

Definition of Human Development- Conceptual foundation of HD – choices, functioning and capabilities.

| MODULE II | DIMENSIONS OF HUMAN DEVELOPMENT | 6 |

Equity, Productivity/Efficiency, Participation/Empowerment and Sustainability Applications- education – health -economic opportunities - people's participation – gender equality – environment - freedom and democracy - cultural liberty.

| MODULE III | MEASURING HUMAN DEVELOPMENT | 6 |

Emergence of HDI - method of computing HDI - critique of HDI - Other indices - Human povertyIndex (HPI) - Gender related development Index (GDI) - Gender Empowerment Measure - Multidimensional Poverty index – Reports – National Human Development Report- State Human Development Reports – District Human Development Reports – Happiness Index / Report.

| MODULE IV | GOVERNANCE AND INSTITUTIONS FOR HUMAN DEVELOPMENT | 6 |

Defining Governance- Actors in Governance – Elements of Governance - Institutions, Delivery Mechanisms, Laws, Rules and Procedures- Linkages between Governance and Human Development – Political Freedom – Participation – Decentralization - Empowerment, Equity and Efficiency – Accountability.

**MODULE V   SELECT ISSUES IN HUMAN DEVELOPMENT 6
                AND INDIAN PERSPECTIVES**

Migration and Human Development - Globalization and Human Development - Education-Health - Social Security - Food Security and Environment.

L – 30 ; Total Hours – 30

TEXT BOOKS:

1. Sen, Amartya, (2000) Development as Freedom. Anchor Publishers.
2. Rice, Philip (2002) Human Development: A Life Span Approach. Prentice Hall.
3. Papalia, Diane; Olds, Sally et al. (2017) Human Development. (9th Ed)McGraw Hill.
4. Sushila, Srivastava; Sudha, rani (2016) Textbook of Human development. S Chand.

REFERENCES:

1. Nussbaum, Martha. (2001) Women and Human Development: The Capabilities Approach. Cambridge University Press.
2. Green, Michael; Piel John (2010) Theories of Human Development: A Comparative Approach. Routledge.
3. Bhattacharya, DK. (2016) Human Resource Development. Himalaya Publishing.

COURSE OUTCOMES:

After the end of this lesion, it is expected that

CO1: students will share their theoretical understanding and experiences of Human Development issues, in social life to make the world more justifiable.

CO2: student will able to comprehend the public institutions and governance system for Human development Achievement.

CO3: students will grasp the basic technique to measure the Human Development Index.

CO4: students can compare the countries on Human Development parameter.

CO5: The learners will understand the Indian perspective of human development

Board of Studies (BoS):   **Academic Council:**
4th BoS meeting of SSSH   17th AC held on 15.07.2021
 held on 30.06.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.

Statement: Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all

PPDX 06	CORPORATE SOCIAL RESPONSIBILITY (CSR)	L	T	P	C
SDG: 10		2	0	0	2

COURSE OBJECTIVES:

The students will

COB1: understand basic and current information on CSR.

COB2: develop skills to work in CSR setting.

COB3: develop their analytical understanding about role of corporate in social life.

MODULE I   INTRODUCTION TO CSR   10

Definitions and Concept of CSR - History and Evolution of CSR (International) - History and Evolution of CSR (Indian) - Corporate Governance and CSR.

MODULE II   MONITORING AND EVALUATION IN CSR   10

Monitoring Mechanism and Tools - Evaluation (Concurrent and Final Evaluation) - Social Impact Assessment and CSR Audit - Reporting and Documenting in CSR.

**MODULE III   ROLE OF PROFESSIONAL SOCIAL WORK IN   10
CSR**

Application of Social Work methods in CSR - Models of social work intervention in CSR - Role and functions of social workers in CSR - Social work techniques and skills in CSR.

L – 30; Total Hours – 30

TEXT BOOKS:

1. Sanjay K Agarwal (2008), Corporate Social Responsibility, SAGE Publications, New Delhi
2. David E Hawkins, (2006),Corporate Social Responsibility, Palgrave Macmillan, New York
3. Williams, Oliver (2014) Corporate Social Responsibility: The Role of Business in Sustainable Development. Routledge.

REFERENCES:

1. William B Werther, Jr, David Chandler, (2010); Strategic Corporate Social Responsibility, Stakeholders in a Global Environment, Second Edition, SAGE Publications, New Delhi

2. Paleri, Prabhakaran. (2020) Corporate Social Responsibility: Concept, Cases and Trends. Cengage publishers.
3. Nedumaran, G; Manida, M. (2021) Agriculture Development through Corporate Social Responsibility. Lambert Academic Publishing.
4. Rasche, Andreas; Morsing Mette et al. (2017) Corporate Social Responsibility: Strategy, Communication, Governance. Cambridge.

COURSE OUTCOMES:

After the end of this course students will be able to

CO1: conceptualize the Basic functions of CSR involved in the corporate related affairs.

CO2: apply the social work methodologies, technique and skill in CSR.

CO3: learn about tool, mechanism and auditing process of CSR.

Board of Studies (BoS):
4th BoS meeting of SSSH
held on 30.06.2021

Academic Council:
17th AC held on 15.07.2021

	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO 10	PO 11	PO 12	PSO 1	PSO 2	PSO 3	PSO 4
CO1	M	M					L	H	H				H	M	L	L
CO2	M	M					L	M	M				H	M	M	L
CO3	L	M					L	M	M				M	H	L	L
CO4	M	M					L	M	M				M	M	M	L
CO5	M	M					L	H	H				H	M	M	L

Note: L - Low Correlation   M - Medium Correlation   H - High Correlation

SDG 10: Reduced Inequality

Statement:: Empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status.