**General**

**RESEARCH INCENTIVE SCHEME FOR MEMBERS OF THE FACULTY**

PROFORMA TO FURNISH INFORMATION

1. Name of the faculty :
2. Designation :
3. Employee ID No. :
4. Department :
5. Details of Research Publications :

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Title of the Research Paper** | **Whether you are the first author** | **Name of the Co-author(s)** | **Affiliation** | **Official address** | **Name of the Journal** | **Volume No.** | **Issue No.** | **Page No(s).** | **Month & year of publication** | **SNIP****Furnised by Scopus** |
| 1 |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |

**Note 5.1 :** The publications will be considered only if they are indexed in **Web of Science or in Scopus***.* If the paper is contributed by more than one author, the credit points will be shared by all the authors equally. Faculty members are encouraged to publish papers only in reputed journals and avoid publications in paid journals. Faculty members should also submit a "Self Declaration" stating that publication fee was not paid to the Journal.

**Note 5.2:** Photocopy of the full text of the paper should be enclosed as evidence for each paper, wherein the author details are available &

attach the downloaded page from Web of Science, Scopus as evidence of SNIP for the Journal in which the article got published.

 5.3.Self Declaration: I hereby certify that I have not paid any money for publication of my Research article.

 Signature

6.0 Authoring and publication of Books :

6(a) Writing a full book

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Whether you are the first author** | **Name of the Principal author / Co-author** | **Affiliation** | **Official address** | **Name of the Publisher** | **International / National / Local Publisher** | **Publisher’s address** | **Publisher’s** **e-Mail I.D.** | **ISBN / ISSN Number of the book** | **Month & Year of Publication of first edition** |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |

**Note 6.1:** Attach a photocopy of the book duly attested by HOD & Dean of the School

6(b) Writing a Chapter in a book

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Have you contributed to an edited volume/ book** | **Chapter title** | **Book title** | **Editor / Co-author(s) name** | **Affiliation** | **International / National / Local Publisher** | **Publisher’s address** | **Publisher’s e-Mail I.D.** | **ISBN / ISSN Number of the book** | **Month & Year of Publication of first edition** |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |

**Note 6.2:** Give photocopy of the chapter of the book and the cover page of the book duly attested by the HOD & Dean of the School

7.0 Collaborative Research Project with Foreign University

Whether you have started a research project in collaboration

with a faculty from a foreign university during this period? :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Title of the project** | **Foreign faculty involved** | **University name** | **Location** | **Date of Confirmation letter** | **Date of commencement of the project** | **Whether the project involves more than one faculty from B.S.A.U** | **Name of the faculty members involved** | **Details of faculty members involved** |
| 1. |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |

**Note 7.1:** A project can be included only once even though the project may last more than one year? The year of commencement of actual work is the criteria after receipt of all approvals

**Note 7.2:** Any Collaborative research project undertaken by our faculty with a foreign University with tangible outcome, the faculty member is eligible to earn a credit of 2.00 per project. The tangible outcome shall be endorsed by the Research Board.

**Note 7.3:** Attach confirmation letter and proof of having commenced the project.

8.0 Generation of Research Grants

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the funding agency** | **Ttitle of the project, value of the project, funding agency detail** | **Total value of the project** | **Amount released by the funding agency and date of release** | **Date of commencement of the project**  | **Indicate the name of the co-investigator(s) and supporting staff involved** | **Whether the project is a joint project with other institution?** | **Share of our University part out of the total value of the project** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

**Note 8.1:** Incentive for the project can be claimed based on the total fund sanctioned and money released by the funding agency. Only the Principal Investigator can claim the incentive and he is responsible for sharing with their co-investigators and supporting staff)

**Note 8.2:** Attach a copy of the sanction order received from the funding agency

9.0 Patents obtained

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Title of the patented work** | **Inventor (or) Assignee** | **If it is a joint patent, give the names of the co-assignees** | **Indian Patent or a foreign patent** | **Priority date** | **Filing date** | **Publication date** | **Period of validity of Patented right**  |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |

**Note 9.1:** A faculty can claim incentive for a patent only once during the year in which patent right was granted

**Note 9.2:** Attach a copy of the order issued by the authority concerned

**Date : Signature of the faculty member**

**Forwarding comments of the Head of Department :**

**Date : Signature of Head of Department**

**Forwarding comments of the Dean of the School :**

**Date : Signature of the Dean**